

MEETING: CABINET  
DATE: Thursday 19th January, 2012  
TIME: 10.00 am  
VENUE: Town Hall, Southport

**Member**

Councillor

Councillor P. Dowd (Chair)  
Councillor Booth  
Councillor Brodie - Browne  
Councillor Fairclough  
Councillor Maher  
Councillor Moncur  
Councillor Parry  
Councillor Porter  
Councillor Robertson  
Councillor Shaw

COMMITTEE OFFICER: Steve Pearce  
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The Cabinet is responsible for making what are known as Key Decisions, which will be notified on the Forward Plan. Items marked with an \* on the agenda involve Key Decisions

A key decision, as defined in the Council's Constitution, is: -

- any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater
- any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

**If you have any special needs that may require arrangements to facilitate your attendance at this meeting, please contact the Committee Officer named above, who will endeavour to assist.**

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# A G E N D A

Items marked with an \* involve key decisions

<u>Item No.</u>	<u>Subject/Author(s)</u>	<u>Wards Affected</u>	
1.	<b>Apologies for Absence</b>		
2.	<b>Declarations of Interest</b> Members and Officers are requested to give notice of any personal or prejudicial interest and the nature of that interest, relating to any item on the agenda in accordance with the relevant Code of Conduct.		
3.	<b>Minutes of Previous Meeting</b> Minutes of the meeting held on 8 December 2011		(Pages 5 - 12)
4.	<b>Transformation Programme 2011/12 Update</b> Report of the Chief Executive	All Wards	(Pages 13 - 18)
* 5.	<b>Transformation Programme 2011 - 2014</b> Report of the Chief Executive	All Wards	(Pages 19 - 30)
6.	<b>Cabinet Sub Committee - Capital Programme</b> The minutes of the meeting of the Cabinet Sub Committee – Capital Programme held on 15 December 2011 and the report considered by the Sub Committee are attached. The Cabinet is requested to endorse the recommendations of the Sub Committee for approval by the Council	All Wards	(Pages 31 - 40)
* 7.	<b>The Southport Cultural Centre</b> Report of the Strategic Director - People	All Wards	(Pages 41 - 56)
8.	<b>Information Advice &amp; Guidance (Connexions) Service Update</b> Report of the Director of Young People and Families	All Wards	(Pages 57 - 62)

*	<b>9. Domiciliary Personal Care Services for Vulnerable Adults - Award of Contract</b> Report of the Director of Older People	All Wards	(Pages 63 - 74)
*	<b>10. Declaration of Air Quality Management Areas</b> Report of the Director of Built Environment	Church; Ford; Litherland	(Pages 75 - 84)
*	<b>11. Joint Recycling and Municipal Waste Management Strategy for Merseyside</b> Report of the Director of Built Environment	All Wards	(Pages 85 - 94)
*	<b>12. Setting the Council Tax Base for 2012/13</b> Report of the Head of Corporate Finance and ICT	All Wards	(Pages 95 - 100)
*	<b>13. Revision of Employee Code of Conduct</b> Report of the Director of Corporate Support Services	All Wards	(Pages 101 - 104)
	<b>14. Appointment of Representatives on Joint Overview and Scrutiny Committee - Cheshire and Merseyside Vascular Service Review</b> Report of the Director of Corporate Commissioning	All Wards	(Pages 105 - 110)

**THE "CALL IN" PERIOD FOR THIS SET OF MINUTES ENDS AT 12 NOON ON WEDNESDAY 21 DECEMBER, 2011. MINUTE NO. 68 (5) IS NOT SUBJECT TO "CALL-IN".**

## CABINET

### MEETING HELD AT THE TOWN HALL, BOOTLE ON THURSDAY 8TH DECEMBER, 2011

PRESENT:                   Councillor P. Dowd (in the Chair)  
                                  Councillors Booth, Fairclough, Moncur, Parry,  
                                  Porter, Robertson and Shaw

#### 65.    **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Brodie - Browne and Maher.

#### 66.    **DECLARATIONS OF INTEREST**

The following declarations of interest were received:

<u>Member/Officer</u>	<u>Minute No.</u>	<u>Reason</u>	<u>Action</u>
Councillor Booth	70 – Children’s Centre Review	Personal – He is the Chair of the Governors of Linaker Primary School, which may be affected by the proposals set out in the report	Stayed in the room and took part in the consideration of this item
Councillor Moncur	70 – Children’s Centre Review	Personal – He is a Member of the Children Centre Review Board	Stayed in the room and took part in the consideration of this item.
Councillor Shaw	70 – Children’s Centre Review	Personal - He is a Governor of Farnborough Road Infant School, which incorporates a Children’s Centre, which may be affected by the proposals in the report.	Stayed in the room and took part in the consideration of this item.

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Olive Carey – Head of Early Intervention and Prevention	70 – Children’s Centre Review	Personal – She is the Support Officer for the Children Centre Review Board	Stayed in the room and took part in the consideration of this item.
Peter Morgan – Strategic Director - People	70 – Children’s Centre Review	Personal – He is a Member of the Children Centre Review Board	Stayed in the room and took part in the consideration of this item.

## 67. MINUTES

RESOLVED:

That the Minutes of the Cabinet meeting held on 10 November 2011 be confirmed as a correct record.

## 68. CAPITAL PROGRAMME UPDATE

The Cabinet considered the joint report of the Strategic Director - Place and the Head of Corporate Finance and ICT which provided an update on the committed and uncommitted schemes in the Capital Programme, together with details of proposals for new capital schemes for 2012/13 on the basis of ‘invest to save’ revenue expenditure.

RESOLVED: That

- (1) the progress made in relation to the delivery of committed capital schemes and particularly the potential for under- and over-spends related to those schemes, be noted;
- (2) a Cabinet Sub-Committee comprising of Councillors Booth, Fairclough, Moncur, Parry, Porter and Robertson be requested to consider which of the uncommitted capital schemes identified in the report should be approved for continuation or abandonment within the Capital Programme and submit its recommendations to the Cabinet and Council;
- (3) any underspends achieved within the committed Capital Programme, together with any approved funding associated with the abandonment of any uncommitted schemes referred to in Resolution 2 above, be in the first instance allocated to off-set any net overspends currently identified within the Capital Programme;
- (4) for any uncommitted scheme that the Council agree to continue within the Capital Programme as referred to in Resolution 2 above, the appropriate Officers be requested to re-evaluate the running costs and funding sources and report the findings back to the

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Cabinet before a final decision is made to progress any such scheme;

- (5) the Council be requested to give approval to the inclusion of the following 'invest to save' capital schemes in the Capital Programme 2012/13:
- Convert traffic bollards to LED fittings - £109k
  - Convert traffic signs to LED fittings - £140k;
  - Adaptations to Foster Carers' Residencies - Pilot Scheme - £200k; and
- (6) approval be given to the submission of a bid to the Heritage Lottery Fund for a contribution of £4.079m toward the cost of Phase II of the regeneration of Kings Gardens, Southport.

## **69. MEOLS COP HIGH SCHOOL - LIBRARY AND TWO CLASSROOM EXTENSION**

The Cabinet considered the report of the Director of Young People and Families which sought approval to the implementation of a capital scheme to provide a new library and two classroom extension at Meols Cop High School.

RESOLVED: That

- (1) the proposed scheme to be funded from specific resources be included in the Capital Programme; and
- (2) the Head of Corporate Legal Services be requested to instruct Capita Symonds to manage the project.

## **70. CHILDREN'S CENTRE REVIEW**

Further to Minute 32 of the meeting of the Overview and Scrutiny Committee (Children's Services) held on 22 November 2011, the Cabinet considered the report of the Director of Young People and Families on the consultation arrangements that had taken place on the reconfiguration of Sefton's Children's Centres.

The report incorporated a copy of the report considered by the Children's Centre's Review Board and a copy of the Resolution passed by the Overview and Scrutiny Committee (Children's Services).

The Cabinet also considered the content of a letter from Mrs. K. Sumner of Southport expressing concerns with the quality of the review process undertaken and objecting to the proposals in the report, together with the response of the Strategic Director - People.

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This was a Key Decision and was included in the Council's Forward Plan of Key Decisions.

RESOLVED: That

- (1) the letter from Mrs. K. Sumner of Southport and the response from the Strategic Director – People be noted;
- (2) the funding reduction continue to be implemented in line with the Council Resolution agreed on 3 March 2011;
- (3) a network of Children's Centres across the Borough be maintained without the closure of any centres;
- (4) approval be given to the merger of centres across the Borough, in order to maintain an appropriate service delivery model to the communities they serve;
- (5) the Children's Centre's Review Board be requested to evaluate an alternative proposal presented by the Core Group for Freshfield Children's Centre, subject to additional information being provided; and
- (6) approval be given to the use of £600,000 one-off Council reserves to underwrite the shortfall against the 2011/12 Children's Centre's saving target.

## **71. MERSEYSIDE AND PARTNERS RESIDENTIAL FRAMEWORK AGREEMENT**

The Cabinet considered the report of the Director of Young People and Families on the Residential Framework Agreement which had been developed with the Local Authorities in Merseyside, Cheshire and Wigan, for the procurement of residential services for looked after children and young people. The report indicated that the procurement process had been concluded and agreement was sought to award the contracts to the successful providers in the following three service categories:

1. Mainstream Residential
2. Specialist/Therapeutic Residential
3. Respite/Short Breaks.

RESOLVED: That

- (1) it be noted that the robust residential pricing framework had been procured following a fair and transparent tendering process;
- (2) the use of the pricing framework be approved;
- (3) the contracts be awarded to the following providers:



Mainstream Residential:

Nugent Care  
Together Trust  
BetterCare Keys Limited  
Supporting Futures  
Considerate Care  
Cherry Cottage  
Building Bridges  
Chamberlain Care  
Milestone Care Homes  
Quality Protects Children Limited  
Good Foundations  
Care Assist Children's Services  
Eastfield Group  
SILS Northwest  
Care Today (Children's Services)  
ABC Care Limited  
Crossways  
New Pathways  
Teen Works Limited

Specialist/Therapeutic Residential:

Elizabeth Marland Children's Respite Care Limited  
Essandore Glenedge Support Limited  
Birtenshaw  
Nugent Care  
Westmount Children's Home and Paramount Group Limited

Respite/Short Breaks:

Nugent Care  
Family Care Associates; and

- (4) it be noted that the proposal was a Key Decision, but had not been included in the Council's Forward Plan of Key Decisions and consequently, the Chair of the Overview and Scrutiny Committee (Children's Services) has been consulted under Rule 15 of the Access to Information Procedure Rules of the Constitution, on the decision being made by the Cabinet as a matter of urgency on the basis that it was impracticable to defer the decision until the commencement of the next Forward Plan, because of the timescales involved and the need to agree the new procurement arrangements in collaboration with other Local Authorities as soon as possible.

# Agenda Item 3

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## **72. MERSEY BUSINESS SUPPORT (ERDF 4.2) PROJECT**

The Cabinet considered the report of the Director of Built Environment on the award of a European Regional Development Fund (ERDF) grant for the Merseyside Business Support Project. The report also set out the proposed arrangements for the implementation of the project in Sefton, including staff recruitment through ring-fenced posts within the existing Invest Sefton Service.

This was a Key Decision and was included in the Council's Forward Plan of Key Decisions.

RESOLVED: That

- (1) the award of ERDF grant to Sefton for the Mersey Business Support ERDF 4.2 project be noted;
- (2) the Cabinet Member for Regeneration and Housing be granted delegated authority to accept the offer letter;
- (3) the creation of 8 posts in the Built Environment Division (Economy and Tourism) to implement the project be approved; and
- (4) the Director of Built Environment be authorised to recruit to the posts, which are to be ring-fenced to staff in the self-funded Economy and Tourism Service.

## **73. PROVISION OF PARKING ENFORCEMENT SERVICES**

The Cabinet considered the report of the Director of Built Environment on the evaluation of the tenders received for the Parking Enforcement Services Contract.

This was a Key Decision and was included in the Council's Forward Plan of Key Decisions.

RESOLVED:

That the contract for Parking Enforcement Services be awarded to NSL Limited of Ealing, London for a period of five years from 1 April 2012.

## **74. SEFTON CHAMBER OF COMMERCE AND INDUSTRY - APPOINTMENT OF COUNCIL REPRESENTATIVE 2011/12**

The Cabinet considered the report of the Director of Corporate Commissioning on a request from the Liberal Democrat Group to change their representative on the Sefton Chamber of Commerce and Industry for the remainder of the Council year 2011/12.

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RESOLVED:

That Councillor Booth be appointed as the Liberal Democrat Group representative on the Sefton Chamber of Commerce and Industry for the period expiring on 31 May 2012, in place of Councillor Lord Fearn.

## **75. EXCLUSION OF PRESS AND PUBLIC**

RESOLVED:

That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it would involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act. The Public Interest Test has been applied and favours exclusion of the information from the press and public.

## **76. TOWN LANE, KEW - HOUSING AND COMMERCIAL DEVELOPMENT SITE, SOUTHPORT**

Further to Minute No. 52 of the meeting held on 13 October 2011, the Cabinet considered the joint report of the Director of Built Environment and the Head of Corporate Legal Services on the negotiations held with Barratt David Wilson, the preferred developer for the Town Lane site, on the conditional contract for the purchase of the site and the proposed submission of a formal planning application for the site.

This was a Key Decision and was included in the Council's Forward Plan of Key Decisions.

RESOLVED: That

- (1) it be noted that Barratt David Wilson (BDW) desires to enter into a conditional contract to purchase the site at Town Lane, Kew and submit a planning application;
- (2) the principal heads of terms for the disposal of the site negotiated by the Director of Built Environment, in consultation with the Head of Corporate Legal Services be noted; and
- (3) the Director of Built Environment be granted delegated authority, in consultation with the Head of Corporate Legal Services, to negotiate and conclude the final contracts with BDW, based on the principal heads of terms.

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# Agenda Item 4

**Report to:** Cabinet

**Date of Meeting:** 19<sup>th</sup> January 2012

**Subject:** Transformation Programme 2011/12 Update

**Report of:** Chief Executive

**Wards Affected:** All

**Is this a Key Decision?** No.

**Is it included in the Forward Plan?** Yes

This report is not a key decision in itself but forms part of the process for setting the Council's budget and Council Tax.

**Exempt/Confidential**

No

## **Purpose/Summary**

Final report on the progress of the Transformation Programme - delivery of approved budgetary savings 2011/12.

## **Recommendation**

- a) That a further £112,000 of unachievable savings for 2011/12 be met from the Budget Pressures Reserve
- b) That any shortfall in the achievement of the £768,000 2011/12 savings listed in paragraph 2.4 be funded from in-year Council budget underspends to be met from Budget Pressures Reserve.

## **How does the decision contribute to the Council's Corporate Objectives?**

	<b><u>Corporate Objective</u></b>	<b><u>Positive Impact</u></b>	<b><u>Neutral Impact</u></b>	<b><u>Negative Impact</u></b>
1	Creating a Learning Community			√
2	Jobs and Prosperity			√
3	Environmental Sustainability			√
4	Health and Well-Being			√
5	Children and Young People			√
6	Creating Safe Communities			√
7	Creating Inclusive Communities			√
8	Improving the Quality of Council Services and Strengthening Local Democracy			√

The 2011/12 budget contains £44m savings and implementation has been closely monitored so that any necessary corrective action can be taken in a timely way. In addition, the Council continues to forecast a significant budget gap over the next three years and additional budget savings will need to be identified over the coming months to ensure that future years' budgets can be balanced. A separate report Transformation Programme 2011- 2014 appears elsewhere on the agenda.

# Agenda Item 4

## What will it cost and how will it be financed?

**FD 1295** The Head of Corporate Finance and ICT has been involved in the preparation of this report.

### (A) Revenue Costs

The forecast revenue gaps for the years 2012/13 to 2014/15 are £20.05m, £7.6m and £10.9m respectively. The Council needs to take action over the coming months in order for a balanced budget to be agreed for 2012/13.

### (B) Capital Costs

This matter is considered in further detail in the Transformation Programme 2011-2014 report elsewhere on the agenda.

### Implications:

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

#### Legal LD 637/12

There are no direct legal implications arising from the contents of this report. However in the course of each of the individual approved proposals to achieve the savings detailed consideration should be given to the legal, human rights and equality implications. Such consideration will also need to be evidenced to ensure that the Council's decision making processes are defensible.

**Human Resources;** Currently there are 23 individuals formally at risk of redundancy as a result of service reorganisations and cessation of external funding.

#### Equality

1. No Equality Implication	<input type="checkbox"/>
2. Equality Implications identified and mitigated	<input checked="" type="checkbox"/>
3. Equality Implication identified and risk remains	<input type="checkbox"/>

### Impact on Service Delivery:

Previously reported

### What consultations have taken place on the proposals and when?

Regular consultations have taken place with Strategic Directors, Director of Built Environment, Director of Street Scene, Director of Young People & Families, Director of Older People, Director of Corporate Support Services and Director of Commissioning, Head of Personnel, Head of Corporate Finance & ICT, Head of Legal Services and Trade Unions.

# Agenda Item 4

**Are there any other options available for consideration?**

None

**Implementation Date for the Decision**

Not applicable

**Contact Officers: Jan McMahon, Head of Transformation Services**

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**Email: [jan.mcmahon@sefton.gov.uk](mailto:jan.mcmahon@sefton.gov.uk)**

**Mike Martin, Strategic Finance Manager**

**Tel: 0151 934 3506**

**Email: [mike.martin@sefton.gov.uk](mailto:mike.martin@sefton.gov.uk)**

**Background Papers:**

The following papers are available for inspection by contacting the above officer(s).

Reports to Cabinet and Council 3 March 2011: Transformation Programme and Final Revenue Budget Items 2011/12

Report to Cabinet 14 April 2011: Transformation Programme 2011/12

Report to Cabinet 26 May 2011: Transformation Programme 2011-2014

Report to Cabinet 23 June 2011: Transformation Programme 2011-2014

Report to Cabinet 21 July 2011: Transformation Programme 2011-2014

Report to Cabinet 18 August 2011: Transformation Programme 2011- 2014

Transformation Update Report September 2011

Report to Cabinet 13 October 2011: Transformation Programme Update

Report to Cabinet 10 November 2011: Transformation Programme Update

# Agenda Item 4

## 1. Introduction/Background

- 1.1 The approved savings within the 2011/12 budget have been and will continue to be very closely monitored and this is the final report in the series of reports to Cabinet during the year.

## 2. Transformation Programme 2011/12 Update

- 2.1 In the November 2011 monitoring report of the £43,912,282 approved savings for 2011/12, £37.8m were reported as having been delivered with a further £2.3m on target to be achieved within the financial year. The report “red flagged” £1.4m of savings that would not be achieved in 2011/12 but, in the main, would be delivered for 2012/13 and later years; these have previously (October 2011) been agreed to be funded from the Budget Pressures Reserve this year.
- 2.2 Of the remaining savings, £1.5m relates to the withholding of inflation uplift for care providers and has been reflected in the payments made during the year. However the issue has been the subject of judicial review and the process is ongoing; therefore provision may need to be made in the accounts in the event if the outcome is not in the Council’s favour.
- 2.3 The £112,000 savings from re-negotiating the contract with Capital Symonds will not now be achieved and the amount will now need to be found from the Budget Pressures Reserve.
- 2.4 The remaining balance of savings, £0.798m are still in the process of implementation, but will be fully delivered for 2012/13. Some compensatory savings have been found for particular savings in the current year reducing the figure to £0.768m but at this stage it is difficult to give an accurate forecast of the actual values of the remaining agreed savings that will be achieved by 31 March. It is therefore recommended that any remaining balance from the list below be met from the Budget Pressures Reserve at 31 March.

Description of saving	Value 2011/12	Additional Comments
Management & Support Costs - 25% reduction (including Learning & Development Review)	£698,000	Original saving £4.189m of which £3.491m achieved. Further reviews in progress and notice periods being worked. Full year savings will be achieved in 2012/13.
arvato contract	£70,000	Full saving £430k of which £360k achieved. The 2012/13 budget negotiations will address this shortfall from 2012/13 onwards.
<b>Total</b>	<b>£768,000</b>	



# Agenda Item 4

- 2.5 In November the workforce was written to advising of the continuing availability of VER/VR. Requests continue to be channelled through the Transformation Team. The tables below detail the latest position of expressions of interest in Voluntary Early Retirement/Voluntary Redundancy (VER/VR) and the savings that have been and will be made from the requests that have been agreed.

Expressions of Interest approved by Cabinet December 2009	50
Expressions of Interest approved by Chief Executive (since 3 <sup>rd</sup> December 2009)	246
Expressions of Interest declined since September 2009 – this includes potential bumps	39
Expressions of Interest decision pending	116
Expressions of Interest withdrawn by employee	36

<b>Year</b>	<b>Savings £000</b>
2010/2011	2,526
2011/2012	3,355
2012/2013	724
<b>Total</b>	<b>6,605</b>

The above savings have been incorporated into approved savings proposals, where appropriate. The opportunity for staff to express interest in VER/VR remains open, and is positively promoted.

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# Agenda Item 5

**Report to:** Cabinet

**Report:** 19<sup>th</sup> January 2012

**Subject:** Transformation Programme 2011- 2014

**Report of:** Chief Executive

**Wards Affected:** All

**Is this a Key Decision?** Yes.

**Is it included in the Forward Plan?** Yes

**Exempt/Confidential**

No

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## Purpose/Summary

To report the progress towards the establishment of the 2012/13 budget, reviews of services and consultation processes being undertaken. In particular the report recommends the reprioritisation of services. The report contains the following Annexes -

Annex A Work Programme Timetable

Annex B Prioritisation of Services

## Recommendation(s)

### Cabinet is recommended to

- a) note the work programme timetable at Annex A
- b) consider the proposals in Annex B and recommend to Council that the reprioritisation of services be approved
- c) note that further options may be subsequently developed and submitted to Council for approval. However any such options will require appropriate consultation prior to their approval and implementation.

### How does the decision contribute to the Council's Corporate Objectives?

	<u>Corporate Objective</u>	<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community			√
2	Jobs and Prosperity			√
3	Environmental Sustainability			√
4	Health and Well-Being			√
5	Children and Young People			√
6	Creating Safe Communities			√
7	Creating Inclusive Communities			√
8	Improving the Quality of Council Services and Strengthening Local Democracy			√

# Agenda Item 5

The Council continues to forecast a significant budget gap over the next three years and additional budget savings will need to be identified over the coming months to ensure that future years' budgets can be balanced.

Early consideration of budget options continues to be essential as this will lead to informed decision making, including the consideration of the outcome of any consultations undertaken, the impact of any decisions to be made and any steps that can be taken to mitigate the impact of a decision.

## **What will it cost and how will it be financed?**

**FD1295** The Head of Corporate Finance and ICT has agreed this report.

### **(A) Revenue Costs**

This report, together with the Medium Term Financial Plan 2012/13 – 2014/15, underpins the detailed financial position of the Council for the coming years and provides a framework for Revenue planning for the three years 2012/13, 2013/14 and 2014/15.

### **(B) Capital Costs**

The DCLG have approved the capitalisation of £2m of statutory redundancy costs for 2011/12. The precise utilisation of this resource will not be known until decisions as to which saving options are to be implemented are made and the resultant number of redundancies required.

### **Implications:**

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

#### **Legal LD 641/2012**

There are no direct legal implications arising from the contents of this report. However in the course of each of the individual projects, consultations, options etc. to achieve the required savings, detailed consideration should be given to both the legal, human rights and equality implications. Such consideration will also need to be evidenced to ensure that the Council's decision making processes are defensible.

#### **Human Resources**

A notification under Section 188 of the Trade Union Labour Relations (Consolidation) Act 1992 and form HR1 to the Department of Business Innovation and Skills has been forwarded to the recognised trade unions and the relevant Government department. The numbers are as detailed in the body of the report.

The numbers contained within those documents concern options which place employees at risk and/or employees being at risk by virtue of the type of their employment contract (for example, fixed term contracts coming to an end). It also includes those leaving by Voluntary Early Retirement and Voluntary Redundancy.

## Equality (See Section 7)

The Corporate Commissioning Team holds the responsibility for taking an overview on Equality Impact Assessments. These will be published on the Council website.

- |    |  |                                     |
|----|--|-------------------------------------|
| 1. | No Equality Implication                          | <input checked="" type="checkbox"/> |
| 2. | Equality Implications identified and mitigated   | <input type="checkbox"/>            |
| 3. | Equality Implication identified and risk remains | <input type="checkbox"/>            |

In relation to compliance with the Equality Act 2010, Section 149, Members need to make decisions in an open minded balanced way showing due regard to the impact of the recommendations being presented. Members need to have a full understanding of any risks in terms of people with protected characteristics and any mitigation that has been put in place. Equality Impact Assessments, including consultation, provide a clear process to demonstrate that Cabinet and Council have consciously shown due regard and complied with the duty.

**Impact on Service Delivery:** Not applicable

### What consultations have taken place on the proposals and when?

Regular and ongoing consultations have taken place with Strategic Directors, Director of Built Environment, Director of Street Scene, Director of Young People & Families, Director of Older People, Director of Corporate Support Services and Director of Commissioning, Head of Personnel, Head of Corporate Finance & ICT, Head of Legal Services and Trade Unions.

### Are there any other options available for consideration?

None but further options may be developed and brought forward at a later date. Any such options would be the subject of appropriate consultation.

### Implementation Date for the Decision

Following 16<sup>th</sup> February Council 2012.

**Contact Officers:** Jan McMahon, Head of Transformation Services

**Tel:** 0151 934 4431

**Email:** [jan.mcmahon@sefton.gov.uk](mailto:jan.mcmahon@sefton.gov.uk)

### Background Papers:

The following papers are available for inspection by contacting the above officer(s).

Reports to Cabinet and Council 3 March 2011: Transformation Programme and Final Revenue Budget Items 2011/12

Report to Cabinet 14 April 2011: Transformation Programme 2011/12

Report to Cabinet 26 May 2011: Transformation Programme 2011-2014

Report to Cabinet 23 June 2011: Transformation Programme 2011-2014

Report to Cabinet 21 July 2011: Transformation Programme 2011-2014

Report to Cabinet 18 August 2011: Transformation Programme 2011- 2014

Transformation Update Report September 2011

Report to Cabinet 13<sup>th</sup> October 2011: Transformation Programme 2011- 2014

Report to Cabinet 10<sup>th</sup> November 2011: Transformation Programme 2011- 2014

Report to Council 24<sup>th</sup> November 2011: Transformation Programme 2011- 2014

# Agenda Item 5

## 1. Introduction/Background

- 1.1 At its meeting of 24<sup>th</sup> November 2011 Council approved a number of change proposals. The table below summarises the progress to date towards achieving the forecast level of savings.

	2012/13	2013/14	2014/15
	£m	£m	£m
Forecast saving requirement	20.05	7.65	10.82
<b>Less</b>			
Assumed Council Tax Freeze Grant *	-2.95	+2.95	0.00
Proposed Changes to MTFP Assumptions	-1.63	0.00	0.00
Change Proposals Approved by Council 27 <sup>th</sup> October	-4.12	-0.39	+0.80
Change Proposals Approved by Council 24 <sup>th</sup> November	-1.74	0.00	0.00
<b>Updated Forecast Residual Net Saving Requirement</b>	<b>9.61</b>	<b>10.21</b>	<b>11.62</b>

- 1.2 In addition to this consultation and engagement activity is underway on a wider range of options totalling around £14m. This will ensure that the views of interested parties will be available for the Council prior to making its final decisions. The Council will therefore be able to take the consultation and engagement activity into account when the final 2012/13 budget is set.

## 2. Transformation Programme Update

- 2.1 The Transformation Programme Update Report appears elsewhere on this agenda.

## 3. Work Programme & Prioritisation

- 3.1 Annex A details the agreed work programme, it is important to note that these activities will continue to be supplemented as required in order to ensure that timescales are met. Cabinet is asked to note the work programme timetable contained in Annex A.
- 3.2 On 15<sup>th</sup> December Elected Members attended a Risk Assessment & Prioritisation Event. Annex B details the proposed reassessment of the prioritisation of "Other" services and identifies associated proposals and options. Cabinet is asked to consider the proposed reassessment in Annex B and recommend to Council that the reprioritisation of services be approved.

## 4. Reviews

- 4.1 Members will recall that Officers are progressing a number of reviews and that these may identify further options at a future date. Progress will be reported to future Cabinet meetings.

## **5. Further Options**

- 5.1 Officers are continuing to further explore all areas of the budget with a view to identifying further options for consultation. Should further options for consultation be identified these may be brought forward at a later date, following discussions with political groups. Implementation of these options would need to take into account appropriate consultation requirements and the possible financial impacts of part year delivery.

## **6. Consultation and Engagement**

- 6.1 An initial package of potential budget options was approved by Cabinet, 13<sup>th</sup> October 2011, to commence consultation and engagement. In relation to these, consultation activity continues with service users, the general public, partners, key stakeholders, staff and Trade Unions.
- 6.2 A further meeting of the Public Engagement and Consultation Panel took place on the 14<sup>th</sup> December 2011 to which interim update reports on the findings from the consultation and engagement were presented.
- 6.3 The consultation on the budget options closes on Monday 16<sup>th</sup> January 2012 and the feedback will be reported to the next Cabinet meeting.
- 6.4 Weekly Wednesday meetings continue to take place with the Trade Unions and consultation has commenced in respect of the options.
- 6.5 Continued consultation continues to take place with the recognised trade unions, and as applicable employees, as to options which are out for consultation, options which have been approved for progression and any other circumstances which may give rise to the loss of employment and changed employment matters generally.
- 6.6 In terms of the number detailed upon the HR1 and Section 188 notice, this amounts to approximately 49 employees at risk as a result of the options being progressed, a further 66 who are on contracts with some form of end date and a further 12 who are leaving in terms of voluntary redundancy and/or voluntary early retirement.
- 6.7 It must be stressed that in relation to the numbers where potential terminations will be compulsory, that there will almost certainly be a reduction in those numbers and that is anticipated to be significant.
- 6.8 Weekly meetings continue to take place on all matters with trade unions.

## **7. Equality Act 2010 duty and Impact Assessments**

- 7.1 Work continues on undertaking equality impact assessments on the budget proposals approved by Cabinet and Council October 2011. The impact assessments, including any feedback from consultation and engagement, will be published when final recommendations are presented for a decision. These assessments will identify any risks and mitigating actions to minimise the risk of

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impact on those with protected characteristics. This will ensure that Members make decisions in an open minded balanced way showing due regard to the impact of any recommendations being made in compliance with the Equality Act 2010.

## **8. Risk Management**

- 8.1 As part of budget setting process the Council will continue to regularly review strategic and operational risks and put in place measures to manage those risks.
- 8.2 As mentioned earlier in the report on 15<sup>th</sup> December Elected Members attended a Risk Assessment & Prioritisation Event. The Transformation Team will continue to monitor risks and issues, escalating significant risks and issues to the Strategic Leadership Team and Cabinet as appropriate.

## **9. Conclusion**

- 9.1 The Council continues to face significant reduction in Government resources coupled with increased demographic pressures and inflationary increases. The Council must achieve a balanced budget by March 2012 while ensuring that relative priority of services is recognised and taken into account.
- 9.2 It is also important to note that the medium term financial position of the Council remains challenging and therefore decisions taken for the 2012/13 budget must be sustainable.
- 9.3 The prioritisation of Council services will enable a continued focus on what is most important whilst recognising that no service is exempt from efficiency savings.
- 9.4 Finally work is ongoing through the consultation process and with officers and councillors to determine a package of proposals that will balance the budget. This remains an extensive and complex piece of work. It is intended that this will be reported to the Cabinet meetings in February prior to Budget Setting Council in March.
- 9.5 Strong leadership continues to be essential as the Council will continue to have to make difficult decisions around service cessation and reduction and identify opportunities for real innovation in service delivery that may mitigate some of the implications.



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## Annex A

### Work Programme

22 September	Cabinet Review Day	<ul style="list-style-type: none"> <li>Agree final options, Consultation engagement plan (detailed), Agree next steps and approval process</li> </ul>
13 <sup>th</sup> October	Cabinet	<ul style="list-style-type: none"> <li>Approve options for immediate progression or consultation and engagement</li> </ul>
21 <sup>st</sup> October	Public Engagement and Consultation Standards Panel Launch of Consultation/Engagement	<ul style="list-style-type: none"> <li>Panel to sign off Consultation Plans for all options which have a high or medium impact on the service users/stakeholders</li> <li>Formal Launch of Public Consultation and Engagement – activity, including website go live date with link to e-consult</li> <li>Formal recruitment of e-panel to commence</li> </ul>
27 <sup>th</sup> October	Council	<ul style="list-style-type: none"> <li>Approve options for immediate progression contained in the report to Cabinet 13<sup>th</sup> October</li> </ul>
10 <sup>th</sup> November	Cabinet	<ul style="list-style-type: none"> <li>Feedback on internal consultation</li> <li>Recommend any budget savings for implementation where consultation is complete</li> </ul>
24 <sup>th</sup> November	Council	<ul style="list-style-type: none"> <li>Consider Cabinet recommendations on internal consultation</li> </ul>
8 <sup>th</sup> December	Cabinet	<ul style="list-style-type: none"> <li>No report</li> </ul>
14 <sup>th</sup> December	Public Engagement and Consultation Panel	<ul style="list-style-type: none"> <li>Interim update reports</li> </ul>
15 <sup>th</sup> December	Risk Assessment & Prioritisation Event	<ul style="list-style-type: none"> <li>Risk Assessment</li> <li>Prioritisation of “Other” Services</li> </ul>
19 <sup>th</sup> January	Cabinet	<ul style="list-style-type: none"> <li>Prioritisation of “Other” Services</li> </ul>
2 <sup>nd</sup> February	Cabinet	<ul style="list-style-type: none"> <li>Feedback on consultation and engagement activity</li> <li>Recommend any budget savings for implementation</li> </ul>
16 <sup>th</sup> February	Cabinet	<ul style="list-style-type: none"> <li>Recommend any budget savings for implementation</li> </ul>
16 <sup>th</sup> February	Council	<ul style="list-style-type: none"> <li>Prioritisation of “Other” Services</li> <li>Briefing to Council on outcome of consultation and engagement activity on options</li> <li>Recommend any budget savings for implementation</li> </ul>
21 <sup>st</sup> February	Overview & Scrutiny (Performance & Corporate Services)	<ul style="list-style-type: none"> <li>Proposed Revenue Budget for 2012/13 for comment</li> </ul>
1 <sup>st</sup> March	Cabinet	<ul style="list-style-type: none"> <li>No budget activity scheduled</li> </ul>
1 <sup>st</sup> March	Budget Council	<ul style="list-style-type: none"> <li>Approval of Budget and Council Tax</li> </ul>

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## Annex B

This annex details the proposed reassessment of the prioritisation of “Other” services and identifies associated proposals and options. Cabinet is asked to consider the proposed reassessment and recommend to Council that the reprioritisation of services be approved.

### **Suggested Priority – Critical**

<b>Service</b>	<b>Reason for Suggested Change</b>	<b>Associated Proposals/ Options</b>	<b>Comments</b>
Family Intervention Practitioner	Family Intervention plans - key preventative measure and part of the newly formed Early Intervention and Prevention services		Previous description Parenting Team - Think Family Grant

### **Suggested Priority – Frontline**

<b>Service</b>	<b>Reason for Suggested Change</b>	<b>Associated Proposals/ Options</b>	<b>Comments</b>
Early Childhood Commissioned Services	Statutory duty to secure early childhood services to meet the needs of children aged 0-5 (14,000 in Sefton). Organisational change – delivered as part of statutory core offer of outreach services	C1.4	Option agreed to cease funding for breastfeeding peer support project. Any reductions will impact on Children Centre delivery models
Early Intervention & Prevention	A key grant to work in partnership with the local voluntary sector to commission early intervention and prevention services within the newly formed Early Intervention & Prevention service area		Formerly Children's Fund
Youth Service			
Commissioned Voluntary Sector Youth Services	Re-considered as part of the current Youth Service re-organisation	Commissioned Voluntary Sector Youth Services	
Detached Youth Work			
Targeted Youth Work	Integral to delivering the Youth Offending Team statutory duty under the Crime & Disorder Act 1998		

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Parenting Team - Think Family Grant	Re-organisation as part of Early Intervention and Prevention Services	E1.4	In consultation for the cessation of Parenting Network Support
Disabled Children Access to Childcare	Statutory requirement to have sufficient childcare for parents of disabled children		
Parks & Green Spaces	Organisational change - This forms part of the integrated approach to managing and maintaining Council owned land Organisational change	E4.5 to E4.10	
Coast & Countryside		E4.11 & E4.12	
Double Rating	This should form part of the integrated approach to managing and maintaining Council/Parish owned land		Links to Grounds Maintenance including Grass Cutting
Public Conveniences	Organisational change	E6.6	
Pest Control	The service is undertaken in lieu of a regulatory enforcement service which would need to be implemented if the service did not exist		
Economic Development & Tourism	Organisational change to reflect importance investment within the borough that sustains jobs.	E6.7	Small cost to core
Environmental Regeneration (Environmental Conservation & Coast Management) *	Organisational changes implemented to split regulatory planning function from frontline function of securing partnerships / funding / investment	E6.8	Approved by November Council - Budget to be split - Investment Programmes & Infrastructure, Planning & Economic Development

\*it is recommended that an element of this service is prioritised as regulatory in respect of planning functions undertaken by the service area.

## Suggested Priority – Regulatory

Service	Reason for Suggested Change	Associated Proposals/ Options	Comments
Children's Centres	Statutory requirement - Childcare Act 2006.		Review reported to Cabinet December 2011
Two Year Old Offer Early learning and Childcare	New policy development area. From 2013 the Statutory requirement is extended to cover more families (from 86 to 500)		Additional funds available from 2013
Aiming High Short Breaks	Statutory duty from April 2011 to provide a range of short breaks for disabled children and young people. If the activity were to stop the LA would be in breach of a statutory duty. Services must be provided as identified through assessment, all disabled children are de facto Children in Need (CIN) (Children act 1989) and so entitled to an assessment.	Aiming High Short Breaks	
Sure Start (Aiming High - Short Breaks Tier 2)	Statutory requirement. If the activity were to stop the LA would be in breach of a statutory duty. Services must be provided as identified through assessment, all disabled children are de facto Children in Need (CIN) (Children act 1989) and so entitled to an assessment.		
Energy Team - Energy (Affordable Warmth)	To reflect new regulatory duties under statute		

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## Suggested Priority Services - Influenced but contracted

Service	Reason for Suggested Change	Associated Proposals/ Options	Comments
Floral Hall Complex	Organisational changes linked to Tourism service	E6.10	
Crosby PFI	This 25year contract commenced in 2003. If the Council decides to default there is potential significant liabilities	E3.1	Currently under negotiation
Formby Pool	This 40 year contract commenced in 2007. If the Council decides to default there is potential significant liabilities	E3.5	Currently under negotiation
Lifeguard Duties	Contract with Royal National Lifeboat Institution		
Connexions	Statutory duty. Current contract ends March 2012	C5.7	Option agreed at 27 <sup>th</sup> October 2011 Cabinet

## Services subject to review

Service	Associated Proposals/ Options	Comments
Libraries	C6.3, E3.9 to E3.13	Library review to commence early 2012
Leisure Centres	C3.1, C6.1, C6.2, E3.1 to E3.8	Leisure Centre review to commence 2012
Arts / Museums	E3.14	
Corporate Commissioning – Neighbourhoods/Safer Stronger	E6.3	Review ongoing - This facilitates the effective co-ordination and delivery of services at a neighbourhood level.
Voluntary, Community and Faith Sector - Corporate Commissioning	E6.4	Review ongoing

**THIS SET OF MINUTES IS NOT SUBJECT TO CALL-IN.**

## **CABINET SUB-COMMITTEE - CAPITAL PROGRAMME**

**MEETING HELD AT THE TOWN HALL, BOOTLE  
ON THURSDAY 15TH DECEMBER, 2011**

**PRESENT:** Councillor Maher (in the Chair)  
Councillors Booth, Moncur, Parry and Porter

### **1. APPOINTMENT OF CHAIR**

**RESOLVED:**

That Councillor Maher be appointed the Chair of this meeting of the Sub-Committee.

### **2. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Fairclough and Robertson.

### **3. DECLARATIONS OF INTEREST**

No declarations of interest were made.

### **4. CAPITAL PROGRAMME UPDATE**

Further to Minute No. 68 of the Cabinet Meeting held on 8 December 2011, the Sub Committee considered the joint report of the Strategic Director - Place and the Head of Corporate Finance and ICT which provided an update on the committed and uncommitted schemes in the Capital Programme.

**RESOLVED:**

**That the Cabinet be requested to recommend that the Council give approval to:**

**(i) the confirmation of the following uncommitted capital schemes in the Capital Programme:**

- **Other Capital Maintenance -** £1,089k
- **Other Modernisation** £88k
- **Other Schools Access Initiative** £102k
- **New Pupil Places -** £508k
- **Disabled Facilities -** £26k
- **IT Server Replacement -** £25k
- **Members ICT -** £27k

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CABINET SUB-COMMITTEE - CAPITAL PROGRAMME- THURSDAY  
15TH DECEMBER, 2011

- **Adult Personal Social Services - £1,605k**
- **Hesketh Park Visitor Office - £50k**
- **Southport Sports Park £75k**
- **Botanic Gardens Museum and Roof - £25k**
- **Southport Commerce Park - £884k**

(ii) **the reduction/abandonment of the following uncommitted schemes to the Capital Programme:**

- **South Sefton 6<sup>th</sup> Form Centre £70k**
- **Waste Infrastructure Grant - £244k**
- **Development Fund - £9k**
- **Members ICT - £50k**
- **IT Server Replacement - £23k**
- **Southport Sports Park - £307k**
- **Highway Parking Improvements - £100k; and**

(iii) **the merging of the IT Server Replacement and Botanic Gardens Museum and Roof schemes to form a Capital Contingency Fund.**



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**Report to:** Cabinet Sub Committee                      **Date of Meeting:** 15 December 2011

**Subject:** Capital Programme Update                      **Wards Affected:** All

**Report of:** Strategic Director (Place)  
Head of Corporate Finance & ICT

**Is this a Key Decision?** No                                      **Is it included in the Forward Plan?** No

**Exempt/Confidential**      No

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## Purpose/Summary

To provide Members of the Cabinet Sub Committee with an update of committed and uncommitted schemes within the Capital Programme.

## Recommendation(s)

The Cabinet Sub Committee is asked to consider which of the uncommitted capital schemes identified in the report should be approved for continuation or abandonment within the Capital Programme and submit its recommendations to the Cabinet and Council .

## How does the decision contribute to the Council's Corporate Objectives?

	<u>Corporate Objective</u>	<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community		√	
2	Jobs and Prosperity		√	
3	Environmental Sustainability		√	
4	Health and Well-Being		√	
5	Children and Young People		√	
6	Creating Safe Communities		√	
7	Creating Inclusive Communities		√	
8	Improving the Quality of Council Services and Strengthening Local Democracy		√	

## Reasons for the Recommendation:

To allow Members to consider the potential impacts of the committed and uncommitted capital schemes currently within the agreed Capital Programme on the Council's overall budget position for 2012/13.

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## What will it cost and how will it be financed?

### (A) Revenue Costs

The costs of financing the committed Capital Programme and the subsequent running costs of committed schemes are included in the Medium Term Financial Plan and existing budget plans as appropriate. Running costs for the uncommitted capital schemes will require re-evaluation to ensure that they can be contained within future budget allocations and reflect current market conditions.

### (B) Capital Costs

The details of the costs of the Capital Programme are included in the body of the report and actual variations will be dependent upon the decisions made by the Cabinet.

### Implications:

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

<p><b>Legal:</b> The Capital Programme schemes identified, which are not contractually committed, may have incurred costs to the Council and to third parties in bringing some schemes to their current state of preparation. The Council may be liable for our own and some of the third party costs.</p>
--

### Human Resources

#### Equality

- |   |                                     |
|---|-------------------------------------|
| 1. No Equality Implication                          | <input checked="" type="checkbox"/> |
| 2. Equality Implications identified and mitigated   | <input type="checkbox"/>            |
| 3. Equality Implication identified and risk remains | <input type="checkbox"/>            |

### Impact on Service Delivery:

#### What consultations have taken place on the proposals and when?

The Head of Corporate Finance (FD 1115/11) and Head of Corporate Legal Services (LD477/11) have been consulted and any comments have been incorporated into the report.

#### Are there any other options available for consideration?

To continue with any uncommitted scheme will not produce savings for the Council's revenue budget.

#### Implementation Date for the Decision

Following the expiry of the "call-in" period for the Minutes of the Cabinet/Cabinet Member Meeting

**Contact Officer:** Mike Martin

**Tel:** 0151 934 3506

**Email:** mike.martin@sefton.gov.uk

#### Background Papers:

Capital Programme report submitted to Cabinet and Council 3 March 2011.

## 1. Introduction/Background

- 1.1 Members will recall that at the Cabinet meeting on 13 October 2011, it was reported that a review of the Capital Programme would be presented to its next meeting.
- 1.2 Officers from all departments have been asked to review the Capital Programme in order to:
- outline progress with the current committed capital schemes and identify any significant under or over spends associated with those schemes;
  - identify those schemes which are not currently contractually committed, so as to allow Members to reconsider if, in the light of the current financial position, those schemes should be allowed to continue within the Capital Programme or be abandoned;
  - allow any uncommitted scheme that Cabinet agrees to continue in the Capital Programme to be re-evaluated in terms of running costs and funding sources with an update reported back to Cabinet before a final decision is made to progress a particular scheme.
- 1.3 In carrying out this review the costs of each committed scheme have been assessed to gauge whether any savings can be vired to accommodate those schemes that are facing additional cost pressures.
- 1.4 Departments have been invited to submit schemes for inclusion in the 2012/13 Capital Programme on the basis that the investment would yield savings in revenue expenditure (“Invest to Save” schemes) to assist the Council in meeting its forecast budgetary shortfall. Details of the proposals are contained in section 4 of this report, including an assessment of the potential savings for the scheme should Members support any of the proposals.
- 1.5 The Cabinet on 8 December 2011 considered a report which provided an update on the committed and uncommitted schemes in the Capital Programme, together with proposals for new capital schemes for 2012/13 on the basis of ‘invest to save’ revenue expenditure and resolved that:
- 1) the progress made in relation to the delivery of committed capital schemes and particularly the potential for under and over spends related to those schemes be noted;
  - 2) a Cabinet Sub Committee comprising of Councillor Booth, Fairclough, Moncur, Parry, Porter and Robertson be requested to consider which of the uncommitted capital schemes identified in the report should be approved for continuation or abandonment within the Capital Programme and submit its recommendations to the Cabinet and Council;
  - 3) any underspends achieved within the committed Capital Programme together with any approved funding associated with the abandonment of any uncommitted schemes referred to in Resolution 2 above, be in the first instance allocated to offset any net overspends currently identified within the Capital Programme;
  - 4) for any uncommitted scheme, that the Council agree to continue within the Capital Programme as referred to in Resolution 2 above, the appropriate Officers be

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requested to re-evaluate the running costs and funding sources and report the findings back to the Cabinet before a final decision is made to progress any such scheme

5) the Council be requested to give approval to the inclusion of the following 'invest to save' capital schemes in the Capital Programme 2012/13:

- Convert traffic bollards to LED fittings - £109k
- Convert traffic signs to LED fittings - £140k
- Adaptations to Foster Carers' Residencies – Pilot Scheme - £200k

6) approval be given to the submission of a bid to the Heritage Lottery Fund for a contribution of £4.079m toward the cost of Phase II of the regeneration of Kings Gardens, Southport.

## 2. Revised Capital Programme

2.1 The Capital Programme has been reviewed and the following schemes are estimated to have underspent against their original provision:

Department/Directorate	Scheme	Saving £'000
Children's Services	South Sefton 6 <sup>th</sup> Form Centre	100
	Litherland OSP	100
Corporate Services	St Peter's House - Refurbishment	100
	Balliol House - Demolition	60
Leisure	Maghull Leisure Centre	42
Regeneration	Older Person's Housing Strategy	30
	Green Business Project	20
<b>Total</b>		<b>452</b>

2.4 The Southport Cultural Centre is the only scheme in the Capital Programme suffering significant cost pressures. This scheme has been regularly monitored by the Strategic Asset Management Group and regular update reports have been provided to the lead Cabinet Member. A briefing report on these matters has recently been provided to Leaders.

2.5 In broad terms it is clear that the project's original contingency of 5% of the total cost has proved insufficient when considered against the original level of design development possible in order to meet the timescales of the main external funding bodies and the nature of the building. Despite survey work being undertaken prior to the start of works the nature of the building has proven significantly more complex and challenging than anticipated. The need to comply with the requirements of the Listed Building Consent has also limited the ability to reduce the scope of works. Protracted negotiation with the previous owners of Cambridge Walks resulted in significant cost being incurred in relation to works that eventually had little impact on the Walks.

2.6 A number of "value engineering" exercises and design modifications have been undertaken to reduce the impact of the additional costs. However, the latest position is that £777,000 of additional costs have been incurred to date (over and above the 5% contingency) with the potential of a further £600,000 of additional

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costs being forecast to the end of the project, to give the Council a potential additional liability of up to £1.4m.

- 2.7 Members are asked to consider using the balance of savings from the schemes listed in paragraph 2.1 to mitigate these additional costs. Members may also wish to consider further offsetting this liability by utilising funding already agreed within the Capital Programme for any uncommitted schemes which it is decided may be abandoned.
- 2.8 Members will recall that at their meeting on 15 April 2010 (Minute 343) Cabinet agreed to include Phase II of the regeneration works to Kings Gardens, Southport in the Capital Programme as a new start for 2012/13 and, further, authorised officers to prepare the relevant submission to the Heritage Lottery Fund (HLF) for their 75% (£4.079m) contribution to the scheme. For information, the balance of the scheme (£1.360m) will be funded from S106 deposits ring fenced from current and future developments in the Southport Area Committee Wards. The deadline set by HLF is 31 December 2011 and authority is sought from Cabinet to make the submission immediately after the expiry of the call-in period for this meeting.

### 3. Uncommitted Schemes

- 3.1 In reviewing the Capital Programme a number of schemes, or elements of schemes, have been identified that at the time of writing this report are **not** contractually committed. These are identified in the table below:

<u>Department/ Directorate</u>	<u>Ref</u>	<u>Scheme</u>	<u>Amount £'000</u>	<u>Funding Source</u>
Children's Services	3.2	South Sefton 6 <sup>th</sup> Form Centre	70	PB
	3.3	Other Capital Maintenance	1,089	NRG
	3.3	Other Modernisation	88	NRG
	3.3	Other Schools Access Initiative	102	PB
	3.3	New Pupil Places	508	NRG
Corporate Services	3.4	Disabled Facilities	26	PB
	3.5	IT Server Replacement	48	PB
	3.6	Members ICT & Mobile Technology	77	PB
Environmental	3.7	Waste Infrastructure	244	NRG
Health & Social Care	3.8	Adult PSS	1,605	NRG
Leisure & Tourism	3.9	Hesketh Park Visitor Office	50	PB
	3.10	Southport Sports Park	382	PB
	3.11	Botanic Gnds Museum & Roof	25	PB
Regeneration	3.12	Development Fund	9	PB
	3.13	Southport Commerce Park	884	PB
Technical Services	3.14	Highway Parking Improvements	100	PB
<b>Total</b>			<b>5,307</b>	

For information in the funding source against each scheme PB means prudential borrowing and NFG means non-ring fenced grant. The following paragraphs give Members further details about each scheme.

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## 3.2 South Sefton 6th Form Centre £70k

There is a total of £170k uncommitted on this scheme of which £100k is no longer required and can be offered as a saving and has been included in the table in paragraph 2.1. The remaining uncommitted £70k may be required and will be the subject of discussions with the College.

## 3.3 Other Capital Maintenance £1,089k; Other Modernisation £88k; Other Schools Access Initiative £102k; New Pupil Places £508k

The above funding streams total £1,787k. It is intended that this funding is used to enhance the school building stock, whilst addressing the lack of pupil places; to provide access to all areas by disabled pupils; and to provide resources for major maintenance schemes addressing condition items and modernising premises.

Cabinet on 8th December approved a library and classroom extension scheme at Meols Cop High School which, if now treated as committed, will utilise £760k of these resources and leave **uncommitted resources of £1027k (Capital Maintenance Grant £519k and New Pupil Places £508k)** Other schemes have been developed and are due to come forward shortly, which will cover a number of the above issues and utilise further funding of £535k. Utilisation of the balance of available funding will be reported later in the financial year.

## 3.4 Disabled Facilities £26k

This was retained at the last review and it was agreed that, in lieu of a programme to make the Council's buildings DDA compliant, this would be retained to meet any needs that may arise.

## 3.5 IT Server Replacement £48k

This funding is to provide replacements for those servers that were not included in the refresh obligations that are contained within the arvato contract but has not yet been committed

## 3.6 Members ICT £77k

This funding relates to the provision of ICT equipment (PC or laptop and printer) for Councillors. The existing equipment used by Councillors was due for a refresh in 2011/12 and is in a poor condition. Newly elected members have been issued with recycled equipment where it is available but there is a lack of such suitable items. This scheme is also to be used to pay for replacement parts (if available) to the video conferencing equipment that is used to connect Committee meetings at both Southport and Bootle Town Halls.

## 3.7 Waste Infrastructure Grant £244k

There are essential health & safety, welfare and security works required, all of which is waste infrastructure related. Some of this work may result in expenditure in 2011/12 with the remainder arising in 2012/13. This offsets the need for any future capital funding to carry out essential infrastructure works that are not budgeted for and which due to a lack of investment over the years, cannot be contained within existing repair and maintenance revenue budgets. Plans for the remaining balance include future invest to save opportunities, which cannot be explored or progressed until the above essential works have been completed. However, in light of the current financial climate, Members may wish to consider making use of the remaining, after essential health & safety works have been accounted for, uncommitted grant funding balance of £244k.

## 3.8 Adult Personal Social Services (PSS) £1,605k

In 2011-12 the DoH has provided additional investment to Local Authorities to support Personal Social Care Services and the continued support of the on-going personalisation agenda for Adult Social Care. This funding will enable continued investment to support delivery of adult social care services and for developing community capacity. The priority areas for investment are:

- Innovative alternatives to residential care - supported housing and living and Extra Care Housing
  - More coordinated 'hub and spoke' approaches to deliver care into communities
  - Better design to support people with dementia
  - Services or housing remodelled / refurbished
- Alternatives to residential care via community based services investment
  - Provision of equipment and minor adaptations
  - Full use of Telecare in a continued support package
  - Preventing people's needs from escalating - delaying need for intensive care packages
  - Supporting timely discharge from hospitals
  - Enabling people to remain in their own homes for as long as possible, efficiently and demonstrating choice and independence
- Service redesign to the care infrastructure
  - Support the planning, commissioning and delivery of personalised care services, with a stronger emphasis on the integration of services across health, social care and beyond
  - Expectation that people should have access to information to help them make lifestyle choices as well as service choices
  - Greater collaboration with local partners - in support of identifying those most at risk of requiring greater care and support for targeted early intervention

Within the £797,227 of DoH PSS funding in the current capital programme:

- £200,000 is to be allocated to additional investment in assistive technology in 2011/12
- £597,227 is to be allocated to support additional DFG investment over the next two financial years 2011-2013. Funding will be split £297,227 in 2011/12 and £300,000 in 2012/13 and officers will monitor commitments / expenditure throughout the year and update Members as appropriate.

A further report will be provided later in the year seeking approval to spend the £807,910 investment from the DoH to the Local Authority to support Personal Social Care Services and the continued support of the on-going personalisation agenda for Adult Social Care.

## 3.9 Hesketh Park Visitor Office £50k

This scheme is needed to meet HLF expectations following their funding of the wider park restoration scheme. The original scheme proved unfeasible and an alternative has now been identified, through on-going discussions with partners, with minimal running costs for Council. The project is scheduled for delivery in 2012/13.

## 3.10 Southport Sports Park £382k

This was a contribution towards the development of a sports park located on land between KGV College and Meols Cop High School. The scheme was reliant on

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funding from the Football Foundation, which has not materialised. Options available for this funding include:- retaining funds for a future sports park; abandoning the scheme and so releasing the funding; or reallocating some or all of the funds to improve the changing facilities at Meols Cop Park

## 3.11 Botanic Gardens Museum & Roof £25k

Funds are required for emergency repairs to the roof of this grade 2 listed building.

## 3.12 Development Fund £9k

The Kew site in Southport is covered with Ragwort, a notifiable weed (cost to remove circa £3,500). However this may not need to be done if the Council are able to dispose of the site by early 2012. There are also a number of facilitating activities that need to be carried out at Kew in order to assist in providing a vacant site to the developer David Wilson Homes (DWH). Some of these activities may require financial contribution from either the Pre-development fund or DWH themselves. The resource requirement in the future for this work is currently in the process of being determined.

## 3.13 Southport Commerce Park £884k

The Homes and Community Agency (HCA) who previously invested in this location intend to work with Sefton to help realise the potential of this asset. No additional public sector support has been identified at present. However, with support from David Wilson Homes (DWH - the preferred developer of the Kew site adjacent) to support development on the expanded Business Park – (£2.3m anticipated) - these existing funds can assist the Council to provide pump priming support for "employment development" on the existing Commerce Park. This matter was reported to the last Cabinet meeting on 13<sup>th</sup> October 2011 and the funding is integral to the overall viability of the scheme.

## 3.14 Highway Parking Improvements £100k

This amount is not currently committed at this stage, but proposals will soon be presented to Leaders and Area Committee Chairs for the funding to be allocated on a ward by ward basis to deliver priority projects within individual wards in relation to highway parking.



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**Report to:** Cabinet **Date of Meeting:** 19<sup>th</sup> January 2012

**Subject:** The Southport Cultural Centre

**Report of:** Strategic Director People **Wards Affected:** All

**Is this a Key Decision?** Yes **Is it included in the Forward Plan?** Yes

**Exempt/Confidential** No

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## **Purpose/Summary**

This report sets out background information relating to the development of the Southport Cultural Centre (SCC) in the context of economic development and the funding strategy employed to realise the proposal.

The report then outlines the various options that have been considered in terms of operating the Centre including the option of it being managed by a community team with volunteers.

The report concludes by examining the options of either directly operating the Centre in the intermediate future or mothballing the development.

## **Recommendation(s)**

The Cabinet approves:-

1. The opening of the SCC with a limited but appropriate programme at additional budget of £398,150 in 2012/13 and £722,200 in subsequent financial years
2. The acceptance of the Heritage Lottery Fund Grant of £973,200 be authorised in accordance with the conditions of the grant.
3. The additional budget requirements be built into the Council's Medium Term Financial Plan.
4. That the determination of the name for the Centre be referred for consideration by Southport Area Committee with a view to the Committee making a recommendation to the Cabinet Member (Leisure & Tourism)

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## How does the decision contribute to the Council's Corporate Objectives?

	<u>Corporate Objective</u>	<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community	✓		
2	Jobs and Prosperity	✓		
3	Environmental Sustainability	✓		
4	Health and Well-Being	✓		
5	Children and Young People	✓		
6	Creating Safe Communities			
7	Creating Inclusive Communities	✓		
8	Improving the Quality of Council Services and Strengthening Local Democracy		✓	

### Reasons for the Recommendation:

To determine whether the SCC will open as originally envisaged

### What will it cost and how will it be financed?

#### (A) Revenue Costs

The additional budget uplift required to the Arts Budget to operate the SCC with a limited but appropriate programme would be £398,150 in 2012/13 and £722,200 in subsequent financial years

If the new building had to be 'mothballed' the Council would still need to make additional budget uplift to the Arts budget of £578,800 in 2012/13 and £387,100 in subsequent financial years.

#### (B) Capital Costs

The revised total of £15.6m comprised:

Sefton Council Capital programme	£7.7m
NWDA	£4m
Sea Change	£3.9m

### Implications:

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

<b>Legal</b>
<b>Human Resources</b>

**Equality**

- |    |  |                                     |
|----|--|-------------------------------------|
| 1. | No Equality Implication                          | <input checked="" type="checkbox"/> |
| 2. | Equality Implications identified and mitigated   | <input type="checkbox"/>            |
| 3. | Equality Implication identified and risk remains | <input type="checkbox"/>            |

**Impact on Service Delivery:**

If the SCC does not open there will be reduced Arts provision in the Borough together with associated economic development implications

**What consultations have taken place on the proposals and when?**

The Head of Corporate Finance (FD 4291) and Head of Corporate Legal Services (LD636/12) have been consulted and any comments have been incorporated into the report.

**Are there any other options available for consideration?**

No

**Implementation Date for the Decision**

Following the expiry of the “call-in” period for the Minutes of the Cabinet/Cabinet Member Meeting

**Contact Officer:** Peter Morgan  
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**Background Papers:**

Cabinet 27 November 2008 “Southport Cultural Centre”  
Cabinet 21 January 2010 “Southport Cultural Centre”  
Cabinet 8 December 2011 “Capital Programme Update”

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## 1. Background – The Development of Southport Cultural Centre (SCC)

- 1.1 The concept of SCC grew out of the case for economic development in Southport. The importance of culture to economic regeneration was first recognised in the Locum report – Southport Classic Resort in 2004. The report said:

*“A classic resort will have a varied and high quality cultural offer. The town’s ‘Four Graces’, the Atkinson Library, Art Gallery, Arts Centre and Town Hall provide the raw materials for a cultural quarter of outstanding quality.”*

- 1.2 The concept of an integrated Cultural Centre was further endorsed in the 2004 “Vision for Southport” agreement between Sefton Council and the North West Development Agency (NWDA). This set out a 10 year plan for regenerating Southport into a successful and vibrant destination. It made specific reference to three large transformational projects, Lord Street infrastructure improvements, the Southport Theatre and Convention Centre development, *(both of which have been completed)* and the Cultural Centre. This “Vision for Southport” agreement set out the following guidance as to the way forward:

*“The Southport Arts Centre and adjacent Art Gallery will be upgraded to deliver a cultural attraction of regional and national significance. This will increase the attractiveness and pulling power of Lord Street especially for more affluent and sophisticated consumers.”*

- 1.3 The economic regeneration of Southport as England’s Classic Resort is firmly embedded in a number of key strategies including, from a regional stand point, the 2006 Regional Economic Strategy which states in Action point 102 that we must:

*“Capitalise on the strengths and key assets of Southport as a Classic Resort”.*

The Cultural Centre was considered to deliver against Action Point 102 on all levels.

- 1.4 Members agreed to the concept of the SCC based on the redevelopment of the existing Arts Centre, Art Gallery and Library when they approved the Southport Investment Strategy in 2008. *(The Centre was a specifically listed project)*. This strategy was endorsed by the NWDA and the Cultural Centre is listed as a significant ‘destination’ in their current tourism development plan. Sefton’s visitor economy strategy goes on to say;

*“The opportunities to harness the potential of the arts and creative industries through the Southport Cultural Centre initiative are crucial and provide the catalyst from which the resort’s cultural offer can be developed providing renewed focus for independent retail along Market St and King St. Similarly, reinvigorating Southport’s night time economy is a priority given the need to encourage younger visitors to the resort and the high per capital expenditure they bring.”*

- 1.5 The SCC project is specifically highlighted in Liverpool City Region’s Destination Management Plan 2008–11 as a “Priority project for Public Funding”. This

mandated NWDA to support Sefton's Sea Change bid to CABE and to agree to match any funds received. A further confirmation of the strategic importance of the Centre is the Heritage Lottery Fund's awarding of a grant of nearly £1m towards the cost of fitting out the museum.

- 1.6 The economic driver for the range of endorsements for the SCC is that Southport attracts over 11.5m visitors a year and generates annually approximately £250m in day, short break and conference business. In turn, this supports over 4000 f.t.e. jobs and creates demand for new and additional services that lead to the creation and growth of business. Over the last 10 years, in excess of £200m of both private and public sector money has been invested in the infrastructure of Southport's visitor economy to sustain the attractiveness of the resort in the face of increasing competition from domestic and overseas destinations. To add to these difficulties, the current visitor profile suggests one which is aging and therefore likely to be reducing its financial outgoings. Therefore the need to attract a new type of visitor is essential. The centre is considered imperative to maintaining the advantages gained from the investment made by both the public and private sector over the last 10 years and with it, its principal economic driver as a visitor economy.

## **2.0 The Development of the Capital Programme for SCC**

- 2.1 There have been a number of previous reports on the SCC project commencing with the report to Cabinet, at its meeting on 27<sup>th</sup> November 2008, seeking in principle approval to develop a project with a total budget of £22M.

- 2.2 After much development work it became clear that not all of the anticipated external funding would be available and, in April 2009, a working budget of £16.3M was established. This comprised:

Sefton Council Capital programme	£7.3M
NWDA	£4M
Sea Change	£4M
Heritage Lottery Fund	£1m

- 2.3 Unfortunately the bid for Heritage Lottery funding towards both the broader construction works, as well as the museum fit out, was unsuccessful. Although a modified bid (discussed in Section 3 of this report) now appears to have now been successful this will provide funding for Museum fit out works only and is of no financial assistance in respect of the general construction works.

- 2.4 At the same time, the Sea Change fund indicated that it was reducing its grant from £4.0m to £3.9m.

- 2.5 The total budget was therefore amended to reflect the loss of Heritage Lottery and Sea Change funding and the increase in Sefton's own Capital resources from £7.3m to £7.7m making a total of £15.6m made up as follows:

Sefton Council Capital programme	£7.7M
NWDA	£4M
Sea Change	£3.9M

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- 2.6 It is important to recall that both NWDA and Sea Change required the Authority to make a physical start on the project in May 2010 and to defray £8M of expenditure by the end of March 2011, i.e. within 10 months.
- 2.7 The reduced project budget and the grant draw-down timescales set a number of difficult challenges for the project team and it was extremely difficult to develop a coherent set of proposals that met the Council's operational requirements and the requirements of the external funding bodies. Amongst the savings identified and implemented so far are;
- Rationalising of painting specification and floor coverings
  - Omission of the glazing of the porte cochere
  - Reduction in permanent external lighting in lieu of a more flexible projection system
  - Relocation of the sub station from the roof into Cambridge Arcade
  - Reduction in the scope of public realm works
  - Omission of improvement works to offices in Bank Buildings
  - Rationalisation of doors, and ironmongery.

Where possible, extensive negotiations have been held with suppliers and sub contractors to drive down costs without impacting on efficiency and appearance.

- 2.8 Ultimately following the various value engineering and redesign exercises Cabinet, at its meeting in 21<sup>st</sup> January 2010, were asked to approve the acceptance of terms attached to the grant funding and approved the appointment of Bovis Lend Lease as the main contractor to proceed with the project budget set at £15.6M.
- 2.9 Despite the tight timescale a site start was achieved at the end of May 2010 and the required expenditure target was achieved before the end of March 2011. The Council has claimed the full of grant from NWDA and is awaiting the final payment of £1.2M from Sea Change, which will be released once they have received satisfactory information on the future operation of the SCC.
- 2.10 Members will be aware, from the Capital Programme Update, reported to Cabinet on 8<sup>th</sup> December 2011, that the SCC is suffering significant cost pressures. The project has proven more complex and challenging than originally envisaged and although there have been a number of value engineering exercises aimed at reducing the scope of the works, the anticipated increased liability to the Council may be as much as £1.4M. Consequently Members were asked to consider using the balance of savings from other schemes within the Council's Capital Programme to mitigate these additional costs.

## **3.0 Accepting the HLF Grant for fitting out the Museum**

- 3.1 The Museum budget for fitting out the 4 galleries was cut because it was considered the most likely to be able to draw in additional resources from the HLF. That assumption has proved to be correct and HLF has awarded the SCC a Round 1 approval for the fit out for the museum. This means that the Goodison

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collection of Egyptology, which includes many items dating back over 3,000 years, will be the centrepiece of the displays. The grant given in Round 1 will allow all the necessary preparatory work to be fully developed in order to make a successful bid at Round 2.

3.2 Details of the grant and the Council's contribution are as follows.

	Grant from HLF	Sefton's contribution	Total available spend
Round 1	73,700	5,500	79,200
Round 2	899,500	44,500	944,000
Total	973,200	50,000*	1,023,200

3.3 As Sefton's contribution (\*) is already included in the capital programme, accepting this grant does not require the Council to provide any further match funding. Members will appreciate that without this grant, it will be impossible to fit out the museum to the standard required to attract either local or regional visitors. The award was made in June of this year but, so far, has not been accepted. Following correspondence with the HLF the Strategic Director – People has been informed by the HLF that the Council must accept the grant by the end of January or the offer could be withdrawn.

3.4 **The post of Museums and Galleries manager:-** Sefton's museum and gallery service was 'Accredited' with the Museums Libraries and Archives Council (MLA) before it closed. Being 'Accredited' means you meet certain standards with regard to the security, conservation, documentation and display of your collections, the management of your buildings and the service you offer to the public. Regaining 'Accreditation' is seen by HLF as essential for the SCC scheme because it confers;

- Automatic eligibility for external capital and revenue funding from most government and charitable sources.
- The right to borrow work from any of the national collections such as the Tate and the British Museum. (It is also a benchmark used by private collectors in considering requests to borrow items.)
- Support from the Government Indemnity Scheme which meets some of the costs of borrowing works of art from other institutions.

3.5 A large proportion of the exhibition programme will rely on being able to borrow high-profile work from other collections and meeting some of the costs from external sources. The museum and gallery spaces have all been designed and equipped to meet appropriate standards of security and environmental management to facilitate this. To regain 'Accreditation' will require the appointment of a suitably qualified and experienced manager who will also ensure the standard of exhibitions in both the Museum and the Art Gallery is maintained.

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## 4.0 Options for the Operation of the SCC

4.1 Officers examined five management options with a view to ensuring the building and its services give 'best value' and which would deliver the outputs required by the funders as well as business and community partners:-

- In-house management
- Community management of the SCC building
- External contractor
- Charitable Trust
- Cluster management

**4.2 In-house management** : This would involve a reduced management team buying in services from the private sector such as catering, cleaning, retail, technical services, and security. The team would commission independent programmers to develop visual and performing arts programmes and would work with community partners to support amateur visual arts and performance groups, to provide courses and classes and other cultural interests such as local history, reading and writing and music.

- Positive outcome – Political and budget control would remain with the Council ensuring the Centre would remain focused on delivering corporate objectives.
- Negative outcomes – Sefton's operational policies, employment terms and conditions and procurement practices have higher costs compared with similar facilities in the private and third sector.

**4.3 Community management of the SCC building** : This would require the formation of a permanent management group, including representatives of the many groups who have used the Centre in the past, and a constitution which would allow new groups access to the decision making process in the future. Given the Centre's primary purpose, business representatives would also have to be on the management committee.

- Positive outcome – Core costs could be significantly reduced if the majority of staff are volunteers. The Centre could make a substantial contribution to the social regeneration of the town centre.
- Negative outcomes - The SCC is a complex, rather than a single facility bringing together private sector operators such as the Bistro and the Design Centre, independent promoters and hirers, the TIC and Mersey Travel and possibly other businesses. A private sector tenant would expect the venue to be run in a professional manor in everything from the quality of the performances to the cleanliness of the toilets.
- The SCC will be licensed for approximately 1,800 people at any one time. Any operator will have to supply the number of trained and experienced staff legally required to meet the Licence stipulations, plus staff for the bars and box office for every performance, event or exhibition. The emergency



services will want to be sure that all emergency procedures, equipment and staff training are kept up to date

- The museum and gallery have been specifically designed and equipped to allow the SCC to borrow high value items from the national collections such as the British Museum and the Tate Gallery. These institutions will not lend any items to unqualified or unaccountable members of the public. Managing Sefton's collections to ensure their security, conservation, documentation and display is not compromised requires trained and experienced staff.
- The cost of operating the building will require substantial income from ticket sales, hire fees, rents, grant aid, sponsorship and commission. A voluntary group cannot be held responsible if income targets are not met.
- There are health and safety issues associated with operating a building of this size and complexity. For example, the air conditioning system, if not appropriately maintained, could be a source of Legionella.
- The complex occupies a 65,000 sq. ft. 3 storey building which will require cleaning each day, security patrols during opening hours and routine repairs and maintenance.

4.4 **External contractor** : Members asked for the operation of the Centre to be opened up to the independent sector to 'market test' the estimated running costs. A specification was produced and a call for expressions of interest from external contractors was made via the industry's principal media. 24 responses were received. However, none of them had the essential experience required. Given the thoroughness of the process gone through, officers do not believe repeating it will improve the quality of respondents and that it is unlikely in the current financial climate that a suitable independent operator will be found.

4.5 **Charitable Trust** : The vast majority of the arts organisations throughout the country are managed by independent trusts. Organisations such as the RLPO and Everyman and Playhouse in Liverpool, The Exchange Theatre, Bridgewater Hall and Lowry in Manchester are all managed by trusts.

- Positive outcomes – The whole purpose of an arts trust is to focus on delivering a high quality arts programme to the maximum number of people. Its Board of Trustees will have both the interest and the experience needed to give it the best possible chance of success.
- It will have greater flexibility in managing staff costs, in using volunteers and in accessing external sources of capital and revenue
- A trust would have VAT and NNDR advantages over both the local authority and the private sector.
- Negative outcomes – The Centre and its programme would be outside local political control.
- Like any other business, it would be at risk of going 'bust'.

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- 4.6 **Cluster management** : Cluster management is where a number of authorities with similar facilities or services come together to see if overall costs can be reduced by sharing management, operational and programming staff. Officers had expected that when the adverts calling for expressions of interest from independent contractors were published, established trusts would come forward with proposals of this nature but none of them did.
- Positive – Such an arrangement could reduce overall costs by reducing staff costs at venues where a full time arts programme is no longer required. There may be other savings through joint commissioning and marketing.
  - Negative – The respective venues would need to share corporate aims and objectives and be willing to have similar programmes and activities. They would need to be appealing to the same audiences.
  - Such an agreement would require political buy-in and long term budgetary commitment from each Council.
  - Whichever authority took control of the overall management would be likely to be liable for the financial performance of the group or any other agreed output.
- 5.0 **Joint management of the SCC and the Southport Theatre & Convention Centre (STCC)**
- 5.1 The management of the STCC is currently undertaken by a private sector company. The contract comes up for renewal in July 2012 and therefore a call for 'expressions of interest' (EoI) in taking on the contract was published in the appropriate leisure press to ensure awareness of it was high. As with the Atkinson, the numeric response was satisfactory but the quality and experience of the individual contractors was not, to the extent that only the current operator's EoI was considered to be eligible and officers have reservations as to whether they are currently providing the council with a 'best value' service.
- 5.2 Therefore, the Head of Tourism is looking at alternative options;
- (a) Taking the Service back in-house
  - (b) Setting up an arms length Trust to manage the facility
- Either of these options would be suitable for the SCC and therefore it would be appropriate to examine whether there could be further operational saving by having one managing team (in-house or under a Trust) looking after both facilities.
- 5.3 However, to examine this option fully will take some time and is therefore an option in the medium term. Therefore, a contingency plan would need to be in place to ensure operational continuity for the STCC, and some form of temporary management of the SCC to eliminate the risk of claw-back of grant.

## **6.0 Consideration of Mothballing' the SCC or opening it with an appropriate programme.**

- 6.1 The annual costs of 'mothballing' the SCC and returning the grants is approximately £927k details of which are attached as appendix 1. This figure includes the repayment of the grants through prudential borrowing which is estimated will cost the Council £670k p.a. for a period of 25 years.
- 6.2 In the context of the Council's budget, the proposed budget for the arts in 2012-13 is £349k. An additional £200k has been included in the MTFP for a period of three years starting in 2013-14. The figures below are in addition to this and relate to period 2012/13 – 2015/16.
- 6.3 Therefore, the additional budget required to 'mothball' the SCC would be £579k in 2012-13, £387k in subsequent years.
- 6.4 The cost of the in-house management team opening it to the public in the Spring of 2013 with a limited and appropriate programme that enables the outputs for the capital grants to be met is approximately £747k in 2012-13 (preparatory programming and marketing activities) rising to £1.263m in 2013-14 and each year thereafter. A more detailed budget is attached as appendix 2
- 6.5 Therefore the additional budget required to open the facility would be £398k in 2012-13 rising to £722k in 2013-14 with the same figure for subsequent years.

## **7.0 Principal risks associated with 'mothballing'.**

- 7.1 The Sea Change fund has indicated that the final payment of £1.2m could be withheld pending confirmation of the Council's intention to open the Centre when the building is handed back in the summer of 2012. They are also asking for confirmation that there will be a high quality arts and culture programme as previously indicated. Accordingly an indicative programme has been produced in order to secure this final payment.
- 7.2 'Mothballing' the building could be seen by the two principal donors to be a breach of their agreement with the Council. If so, they might ask for some, if not the entire grant of £7.9m to be repaid. See Section 6.1
- 7.3 When the building is handed back to the Council, it will need to be commissioned. This involves operating all facilities and services for a 12 month period in order to highlight any faults, defects or operational problems. This includes the training of staff in the operation of the building and the implementation of emergency procedures. This is essential in order to acquire a Public Entertainment Licence.
- 7.4 Commissioning the building after the 12 month guarantee period could leave the Council with major capital liabilities. The vast majority of equipment within any building will only carry a 12 month warranty which could also leave the SCC with a repair and maintenance liability.
- 7.5 The owners of the building from which the temporary Library operates currently have a rolling month by month contract with the Council. If the Library had to be relocated in the SCC, partial opening of the ground floor would be possible but

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this would incur capital costs to isolate the Library from the rest of the complex and to modify their entrance to meet DDA requirements. They would not have access to public toilets nor to their own express, self service area. To open the whole ground floor would require security and cleaning regimes for the whole site.

- 7.6 Both the museum and gallery collections are intended to be stored in purpose built facilities within the SCC. Therefore the environmental and security systems will need to be active and someone will need to be responsible for responding to the alarms. The art collection could continue to be stored off site, at the current cost of £39,104 p.a., and the museum collection could remain in the existing museum building. However this would require an increasingly dilapidated building to be kept 'warm, safe and dry' and for the emergency alarms to be kept active. It would prevent the Council from disposing of the building if an opportunity arose.
- 7.7 The Tourist Information Centre (T.I.C) and the Events Box Office are scheduled to relocate to the SCC as soon as it opens. Merseytravel, who have recently agreed to share premises with the T.I.C. are also expecting to relocate. To accommodate them on the ground floor will create the same building management issues as the Library. However, if the Library does return to the SCC, there would be no additional cost if the T.I.C. did the same.
- 7.8 The SCC site is composed of different leases owned by different organisations so it has been necessary to negotiate access agreements with them. In exchange for access to Cambridge Walks, the Council has given the owners a commitment to opening up the SCC's foyer as an entrance into their arcade. In a recent newspaper article, they have indicated that the success of Cambridge Walks relies on the SCC opening next year. If the Council fails to honour this agreement, it could give rise to a legal challenge with associated costs.

## **8.0 Mitigating the risk of claw-back**

- 8.1 Opening the SCC with a limited programme will help to reduce, if not eliminate the risk of claw-back. If it is decided to 'mothball' the Centre, officers will attempt to renegotiate the two funding agreements but this will be difficult if the Council gives no guarantee to open the SCC with a full programme at some time in the near future. It's the programme which will deliver the outputs, not the building.

## **9.0 Estimating the revenue costs for the SCC.**

- 9.1 In 2009, officers were asked to indicate what the annual revenue budget for the SCC was likely to be. The answer was 'no more than the sum of the controllable budgets that were allocated to the existing individual services in the 2009-10 budget. These were:

- Arts Centre/Crosby Civic Hall - £821k
- Art Gallery/Museum - £329k
- Southport Library, excluding staff costs - £60k
- Tourism Information Centre - £140k

A total of £1.350m.

9.2 In 2010, at the request of the funders, a business plan and operational budget was prepared by an external consultant. The resulting plan indicated the Centre would need an annual revenue budget of £2.2m. Officers believe this represents a 'worst-case-scenario' and remain confident that their estimate of £1.350m will be sufficient to operate the SCC as intended.

9.3 However, in the light of the Council's need to make savings, officers have re-examined this figure with a view to implementing the minimum programme necessary to eliminate the risk of claw-back. That figure is £1.263m details of which are attached as appendix 2

## **10.0 Community participation in the delivery of the SCC programme.**

10.1 Participating in arts activities is very popular throughout Sefton and arts groups of all kinds will be very welcome when the Centre opens. A group of Southport based arts organisations have recently formed the Sefton Cultural Forum with a view to working with the Council to deliver a wider range of community arts and cultural activities and to support local artists working in the creative industries. Officers are working with them, supporting them in making funding applications and developing a business plan. If these plans come to fruition, it would be both appropriate and cost effective to commission community based activities from such an organisation which could draw in resources not accessible to the Council.

## **11. The Name of the SCC**

11.1 The term 'Southport Cultural Centre' has been a working title for the development of an existing and complex arts centre which is intended to contribute significantly to economic development of the Sefton economy. However, as yet, a decision has to agree the name for the Centre. Accordingly it is proposed that Southport Area Committee give consideration to possible names for the Centre and make a recommendation to the Cabinet Member (Leisure & Tourism)

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## APPENDIX 1

### Costs of 'mothballing' the SCC

This example only includes controllable budgets and external liabilities. Non-controllable budgets, such as NNDR and capital costs are not included.

#### Cost of mothballing the building

Claw back of grant (Prudential borrowing)	£	670,000	Probable outcome if the Centre doesn't open and no definite plans are in place for it to do so. The chances of claw-back are high given the current Sea Change intention to with hold the final payment of £1.2m
Maintaining the Library in its current location on a short term lease.	£	55,000	The temporary library site is due to go up for sale. Putting a stay on that is likely to cost more than the current rent of £45,000 because it will be for an indeterminate period.
Routine maintenance and costs of vandalism and graffiti, vermin control etc.	£	65,000	It's a high value building and therefore expensive to 'mothball'
Cost of keeping the art collection in off site storage	£	39,104	This is the current annual charge which may increase.
Cost of keeping the museum collections in their current location. <b>NB</b> , the security of the collections in an unstaffed building is likely to put them at risk.	£	23,850	This is the current cost of energy, essential repairs and maintenance and monitoring by Sefton Security. This cost is also likely to rise. It does not include any staff costs
Security costs including the physical monitoring of the site	£	27,500	Assumes the majority of monitoring will be done digitally with routine physical monitoring by outside contractor
Statutory testing and maintenance	£	47,000	Lifts, electrical testing, Legionella, lifting equipment, etc. will have to be continued even when closed in order to retain certification.
<b>Cost sub total</b>	<b>£</b>	<b>927,454</b>	

## APPENDIX 2

### CONTROLLABLE BUDGET ESTIMATES FOR THE SCC

	Base 2012-13 £	Base 2013-14 £
<b><u>Employee Costs</u></b>	<b>319,900</b>	<b>623,650</b>
<b><u>Premises Related</u></b>		
Repairs & Mtce ( Incl statutory Testing)	47,000	57,000
Utility Costs	78,900	192,050
Other	7,200	14,600
	<b>133,100</b>	<b>263,650</b>
<b><u>Transport Related</u></b>	<b>14,000</b>	<b>16,500</b>
<b><u>Supplies and Services</u></b>		
Printing & Stationery	12,000	12,000
Clothing & Uniforms	2,500	7,500
Security Charges	5,000	5,000
Officers Subsistence	600	1,000
Conservation Fund	5,000	5,000
Leasing	92,000	92,000
Bar/ Catering Provisions	10,000	30,000
Retail /Museum Goods	10,000	20,000
	<b>137,100</b>	<b>172,500</b>
<b><u>Agency &amp; Contracted Services</u></b>	<b>1,000</b>	<b>3,000</b>
<b><u>Direct Programme Related (Net of Income)</u></b>		
Performing Arts	17,600	27,200
Visual Arts	17,650	203,600
Festival and Events	14,000	51,750
Community Partnership Activities	-28,550	3,700
Community Partnerships Fund	10,000	20,000
Licensing, Performing Rights & Admin Costs	43,000	113,000
Marketing - Generic/Tourism	150,000	50,000
	<b>223,700</b>	<b>469,250</b>
<b><u>Income</u></b>		
Rent/ Commission & Recharges	-27,000	-81,000
Lettings	-25,000	-75,000
Bar / Catering Income	-30,000	-90,000
Sales	0	-40,000
	<b>-82,000</b>	<b>-286,000</b>
	<b>746,800</b>	<b>1,262,550</b>

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# Agenda Item 8

**Report to:** Cabinet

**Date of Meeting:** 19<sup>th</sup> January 2012

**Subject:** Information Advice and Guidance (Connexions) Service Update

**Report of:** Director of Young People & Families      **Wards Affected:** All

**Is this a Key Decision?** No      **Is it included in the Forward Plan?** No

**Exempt/Confidential**

No

## **Purpose/Summary**

This paper outlines the progress on procurement options for securing Information, Advice and Guidance (IAG) services for young people for 2012/13 and the contractual implications between the six Liverpool City Region Local Authorities and Greater Merseyside Connexions Partnership Limited (GMCP).

## **Recommendation(s)**

It is recommended that:

- 1) Officers continue to negotiate a one year agreement in 2012/13 with Greater Merseyside Connexions Partnership for Information Advice and Guidance services, within each local authority's available budget.
- 2) Notice be served on GMCP on 31<sup>st</sup> January 2012 if agreement cannot be reached with all 6 authorities;
- 3) The parallel procurement process continues;
- 4) The Cabinet delegate responsibility for procuring IAG provision to the Director of Young People & Families in consultation with the Leader of the Council.

## **How does the decision contribute to the Council's Corporate Objectives?**

	<b><u>Corporate Objective</u></b>	<b><u>Positive Impact</u></b>	<b><u>Neutral Impact</u></b>	<b><u>Negative Impact</u></b>
1	Creating a Learning Community	√		
2	Jobs and Prosperity	√		
3	Environmental Sustainability		√	
4	Health and Well-Being		√	
5	Children and Young People	√		
6	Creating Safe Communities		√	
7	Creating Inclusive Communities	√		
8	Improving the Quality of Council Services and Strengthening Local Democracy		√	

# Agenda Item 8

## **Reasons for the Recommendation:**

Planning for next year and the discussions with Connexions need to remain as flexible as possible to work in partnership with the 6 Liverpool City Region boroughs to achieve the best possible service in the context of budget reductions and evolving Government policy.

## **What will it cost and how will it be financed?**

### **(A) Revenue Costs**

The payment to Connexions for Information Advice and Guidance is fully funded through the non-ringfenced Early Intervention Grant (EIG) which is incorporated into the Council's core Revenue Budget. The connexions budget for 2011/12 is £2.5m. To reflect the change in statutory responsibilities in Sefton, £700,000 has been offered up as a budget saving in 2012/2013. No information is available on the level of EIG available for 2013/2014.

In addition to funding the provision of an IAG Service and a data tracking service the available budget for 2012/2013 must fund the following costs:

- £3, 500 towards the costs of the parallel procurement process
- £11,667 toward the cost of the Liverpool City Region contract management
- The costs of local accommodation for Information Advice and Guidance
- The costs of the development of a web portal and "U-explore".

### **(B) Capital Costs**

N/A

## **Implications:**

The following implications of this proposal have been considered and where there are specific implications, these are set out below.

### **Legal**

Under the terms of the existing services contract the 6 Merseyside Authorities are either collectively or individually able to give notice to GMCP at any time after 1 December 2011 bringing the contract to an end on 31 March 2012.

The change in legislation to local authority duties and responsibilities has meant that the service specified for 2012/13 onwards is significantly different than that provided previously by GMCP. Consequently, it is possible that agreement on changes may not be achievable with GMCP. Therefore, in order for LAs to protect their interests and ensure there is an IAG service in place from 1 April 2012 Halton BC has started a parallel procurement process to seek alternative providers for the service. If it is not possible to reach agreement on the young people's tracking service with GMCP, an option is for LAs to bring this in house. There would need to be consideration of TUPE for the small team currently employed in this area of work.

If the current price becomes unacceptable and unaffordable to a number of authorities, and should it not be possible to negotiate a price acceptable to each authority, notice will have to be served to GMCP and an external provider will need to be secured by April

2012.

There is a risk that it may not be possible to procure a provider that would be affordable to all six authorities. In addition, the timescale for resolving the TUPE and pension issues is very tight and likely to present a significant challenge.

TUPE will apply to those staff who spend the majority of time on the activity to be transferred. If TUPE applies and there are no new providers in place by 31<sup>st</sup> March 2012 then the appropriate number of staff will transfer to the Council on their existing terms and contracts.

## Human Resources

None

## Equality

- |    |  |                                     |
|----|--|-------------------------------------|
| 1. | No Equality Implication                          | <input checked="" type="checkbox"/> |
| 2. | Equality Implications identified and mitigated   | <input type="checkbox"/>            |
| 3. | Equality Implication identified and risk remains | <input type="checkbox"/>            |

## Impact on Service Delivery:

### What consultations have taken place on the proposals and when?

The Head of Corporate Finance and ICT (FD1253) and Head of Corporate Legal Services (LD616/11) have been consulted and any comments have been incorporated into the report.

### Are there any other options available for consideration?

The considered options are outlined above.

### Implementation Date for the Decision

Immediately following the Committee / Council / Working Group meeting.

Contact Officer:

Eddie Sloan

Tel: 0151 934 3410

Email: eddie.sloan@sefton.gov.uk

Background Papers:

The following papers are available for inspection by contacting the above officer(s).

Cabinet report of April 14<sup>th</sup> 2011

# Agenda Item 8

## Background

Under the previous government, the Department for Children Schools and Families transferred grant funding for Information Advice and Guidance (Connexions) Services from Government Office North West to the Local Authority, as part of the Area Based Grant. From that point it was for each Local Authority to commission 'Connexions' activity in line with statutory requirements, national specifications and local priorities.

A set of national standards for Information, Advice and Guidance (IAG) was established, and the Local Authority became statutorily responsible for (a) ensuring the implementation of the IAG standards and (b) ensuring that schools and colleges were delivering to those standards. The then Secretary of State also transferred to LAs the following statutory duties:-

- Obligations to ensure careers services are provided for schools and college students;
- Obligations to ensure the assessment of young people with learning difficulties and disabilities;
- Obligations to ensure young people aged 13-19 are offered support to enable their effective participation in learning.

The six Liverpool City Region Authorities agreed in 2007/2008 to jointly commission a pan-Merseyside Connexions Service, with an interim transition arrangement led by Wirral Council. A procurement process under EU legislation was undertaken, and following competitive tendering the contract was offered to Greater Merseyside Connexions Partnership (GMCP). The new contract took effect on 1<sup>st</sup> January 2010.

Halton Borough Council now acts as the lead authority on procurement, and holds the main contract with GMCP Ltd\*\*. The six Liverpool City Region Authorities have agreed a Collaboration Agreement that specifies ways of working between them when working within the framework contract. A contractual monitoring process is in place between them, led by Halton Council. Regular local monitoring meetings are held.

## Current position

The current contract with GMCP runs to March 2012, with an optional extension to March 2014, subject to government policy announcements.

On the 30 June 2011, the six Liverpool City Region local authorities agreed a Supplemental Agreement with Greater Merseyside Connexions Partnership Limited, which secured a £2 million reduction on the contract value for 2011/12. This Agreement was subject to local authorities commencing negotiations with GMCP during October/November 2011 over the option of extending the contract into 2012/13 and 2013/14. The purpose of these negotiations was to determine service levels and associated charges in light of legislative changes. Those negotiations are currently taking place.

## New Requirements

The Education Act 2011 changes the duties on delivering information, advice and guidance to young people. Local authorities will no longer have a duty to provide a

universal careers guidance offer. Local authorities will retain responsibility for tracking the learning and employment status of young people aged 16-19; encouraging young people aged 16-19, and up to age 24 if they have Learning Difficulties or Disabilities (LDD). The focus is particularly those vulnerable to becoming NEET into learning and employment.

Schools, colleges and learning providers will become responsible for delivering IAG to all their learners from September 2012. This will include a duty to secure access to independent and impartial careers guidance for all pupils in the third and fourth key stages of their education. This needs to include information on all 16-19 education and training options, including apprenticeships. Many schools are likely to secure access to independent and impartial careers guidance by buying a service from the All Age Service or other providers of high quality guidance.

## **Delivery Requirements from 2012/2013**

To meet the duties and responsibilities that the Local Authorities have in the Education Act 2011, the City Region IAG Commissioning Group (IAGCG) and the Directors of Children's Services have endorsed the following 3 delivery strands:

- (1) Data and tracking – to enable local authorities to track young people and meet the requirements to supply data to Department for Education (DfE). This involves work and data exchange with schools and colleges. Given the travel to learn patterns this is a sub-regional solution, through a single provider.
- (2) IAG advisory service for NEET and vulnerable young people. One contract across the city region; but with costs, staffing and operational delivery determined in each LA.
- (3) Web-portal to provide accessible information and guidance support to young people. The portal will offer some common themes across all authorities, but each area will have a tailored product to meet local authority needs.

Individual authorities have agreed that their needs, including the transition period between April and August 2012, can and will be met within these strands. Service specifications have been developed for each of these – Wirral led on the web portal specification, St Helens on the IAG service specification and Halton on the data tracking specification. Every LA has had an input to these and they were agreed by the Liverpool City Region Information Advice and Guidance Commissioning Group and endorsed at the DCS meeting on 19<sup>th</sup> September 2011; these service specifications are the basis for the negotiations with GMCP.

At the Learn Together Partnership (LTP) DCS meeting on 19<sup>th</sup> September agreement was also given to continuing to work at the Liverpool City Region level for 2012/13, including agreement to have Halton BC continue to lead on the procurement for the region.

# Agenda Item 8

## **Arrangements to Secure Delivery**

Under the Supplemental Agreement if it is not possible to secure agreement to the satisfaction of both parties, either party can issue notice to terminate the contract on 31<sup>st</sup> March 2012 at any point from 1<sup>st</sup> December 2011.

## **Financial Implications**

The payment to Connexions for Information Advice and Guidance is fully funded through the non-ringfenced Early Intervention Grant (EIG) which is incorporated into the Council's core Revenue Budget. The connexions budget for 2011/12 is £2.5m. To reflect the change in statutory responsibilities in Sefton, £700,000 has been offered up as a budget saving in 2012/2013. No information is available on the level of EIG available for 2013/2014.

In addition to funding the provision of an IAG Service and a data tracking service the available budget for 2012/2013 must fund the following costs:

- £3, 500 towards the costs of the parallel procurement process
- £11,667 toward the cost of the Liverpool City Region contract management
- The costs of local accommodation for Information Advice and Guidance
- The costs of the development of the web portal and U-explore

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**Report to:** Cabinet

**Date of Meeting:** 19<sup>th</sup> January 2012

**Subject:** Domiciliary Personal Care Services for Vulnerable Adults – Award of Contract

**Report of:** Director of Older People

**Wards Affected:** All

**Is this a Key Decision?** Yes

**Is it included in the Forward Plan?** No

**Exempt/Confidential**

No

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## **Purpose/Summary**

To report the outcome of the re-commissioning and tendering of domiciliary personal care services for vulnerable adults.

To seek approval from Members to award contracts for the provision of domiciliary personal care for vulnerable adults for a 5-year period, plus an option for 2 further years, commencing on the 1<sup>st</sup> April 2012.

## **Recommendation(s)**

That Cabinet:

- (1) Agrees to award contracts for the provision of Domiciliary Personal Care for Vulnerable Adults to bidders with the highest score in each lot identified below, for a 5-year period, with an option for 2 further years, commencing on 1<sup>st</sup> April 2012;
- (2) Agrees to appoint the bidder with the second highest score in each lot as Reserve Supplier of services in the event of capacity problems or service failure of the primary supplier; and
- (3) Notes that the proposal was a Key Decision but, unfortunately, had not been included in the Council's Forward Plan of Key Decisions. Consequently, the Chair of the Overview and Scrutiny Committee (Health and Social Care) has been consulted under Rule 15 of the Access to Information Procedure Rules of the Constitution, to the decision being made by Cabinet as a matter of urgency on the basis that it was impracticable to defer the decision until the commencement of the next Forward Plan because the new contracts will result in more favourable rates and better value for money to the Council and that an early decision will allow for timely commencement of new contracts without needing to extend the existing contracts.

# Agenda Item 9

## How does the decision contribute to the Council's Corporate Objectives?

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community		√	
2	Jobs and Prosperity	√		
3	Environmental Sustainability	√		
4	Health and Well-Being	√		
5	Children and Young People		√	
6	Creating Safe Communities	√		
7	Creating Inclusive Communities	√		
8	Improving the Quality of Council Services and Strengthening Local Democracy	√		

### Reasons for the Recommendation:

To secure services for vulnerable people in Sefton who are assessed as requiring a domiciliary personal care services.

### What will it cost and how will it be financed?

#### (A) Revenue Costs

Although the actual cost of services delivered under this contract in any one year is variable, dependent upon the number of service users and the level of assessed care need at that point in time, the current annual cost is approximately £8m. On a like-for-like basis the new contracts will deliver the required care services at lower cost than the previous contracts. The costs for providing the current level of service under the new contracts will be met within the existing Community Care Budget. Any resulting cost reduction savings will assist with existing Community Care Budget demand pressures. Contracts awarded will be subject to 'frozen' indexation for two years thus eliminating inflationary increases over that period.

#### (B) Capital Costs

None

### Implications:

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

#### Legal

Once an authority has made a decision, under the National Health Service and Community Care Act 1990, that a person's presenting needs are such that community care services are called for, then the authority must make arrangements for those services to be provided.



<b>Human Resources</b> None		
<b>Equality</b>		
1.	No Equality Implication	<input checked="" type="checkbox"/>
2.	Equality Implications identified and mitigated	<input type="checkbox"/>
3.	Equality Implication identified and risk remains	<input type="checkbox"/>

### Impact on Service Delivery:

Failure to implement the new contracts may result in the Department being unable to meet its statutory duties for the provision of services to meet needs assessed under the Community Care Act

### What consultations have taken place on the proposals and when?

The Head of Corporate Finance and ICT has been consulted and her comments have been incorporated into the report (FD 1289/11) and the Head of Corporate Legal Services has been consulted and any comments have been incorporated into the report (LD 629/12).

Consultation took place with prospective bidders for the tender on 1<sup>st</sup> September 2011 via a 'supplier day' held at Bootle Town Hall. This event was held to outline the tendering process and respond to questions/queries raised.

Presentations on the tender have also been made to the Sefton Partnership for Older Citizens and the Learning Disability Partnership Board. Future consultation will take place with both Service User and other interest groups to discuss the changes.

Once the contracts have been awarded specific consultation with both service users and the new providers will take place to ensure minimum disruption for service users and to discuss the implementation of provider transition plans.

### Are there any other options available for consideration?

None

### Implementation Date for the Decision

Following the expiry of the "call-in" period for the Minutes of the Cabinet Meeting.

**Contact Officer:** Carol Cater or Margaret Milne

**Tel:** 0151 934 3743 or 3614

**Email:** [margaret.milne@sefton.gov.uk](mailto:margaret.milne@sefton.gov.uk)

### Background Papers:

There are no background papers available for inspection.

# Agenda Item 9

## Introduction/Background

1. The current Domiciliary Personal Care contracts have been in place since 2002 and expire on the 31<sup>st</sup> March 2012. Consequently in May 2011 a decision was taken to re-commission these services and re-tender the contracts.
2. In re-commissioning the services a number of particular issues were considered, including: addressing deficiencies within the existing arrangements; providing opportunity for all providers to bid; facilitating a local market place that provides an effective balance between competitive prices under the contract, choice for service users who wish to arrange their own care services (e.g. under Direct Payment) and sustainability for the successful bidders; reducing the risk of service-provider failure and providing contingency arrangements if that did happen; and continuity of care in the event that a Service User's current Care Provider changes.
3. Consequently, contracts were advertised in 6 lots, covering 6 roughly equivalent areas on the basis of current levels of service provision. By awarding the contracts for dedicated areas providers should be able to ensure that services are managed more efficiently and effectively from both a staffing and service delivery perspective allowing greater capacity for the provider to ensure continuity of staff and reduce staff delays through travelling time. Providers were limited to bidding for a maximum of two areas, to deliver choice and reduce risk and were required to fully explain the price submitted. This approach required each of the six geographical lots to be assessed separately and so it should be noted that the scores shown are not directly comparable between the 6 areas. Also different rates may apply in each area as a result of different levels of competition and different costs in those areas.
4. A full open procurement process was engaged in order to award the contracts with the contract being advertised using an e-procurement portal "The Chest". The response to the Invitation to Tender was excellent.

## Process

5. The formal procurement process has now been completed and resulted in the full assessment of submissions from 33 prospective providers.
6. Bids were evaluated according to a number of standard criteria, quality measures and cost. The Standard Criteria produced a Pass or Fail assessment, with only those passing being fully assessed. In the full assessment cost accounted for 40% and quality accounted for 60% of the overall score. The Standard Criteria and Quality Measures included:

### Standard criteria:

- Appropriate Insurance
- Equality submission
- Health and safety performance
- Business continuity plans
- Willingness to use an electronic monitoring mechanism
- Past experience
- Financial viability

## Quality measures:

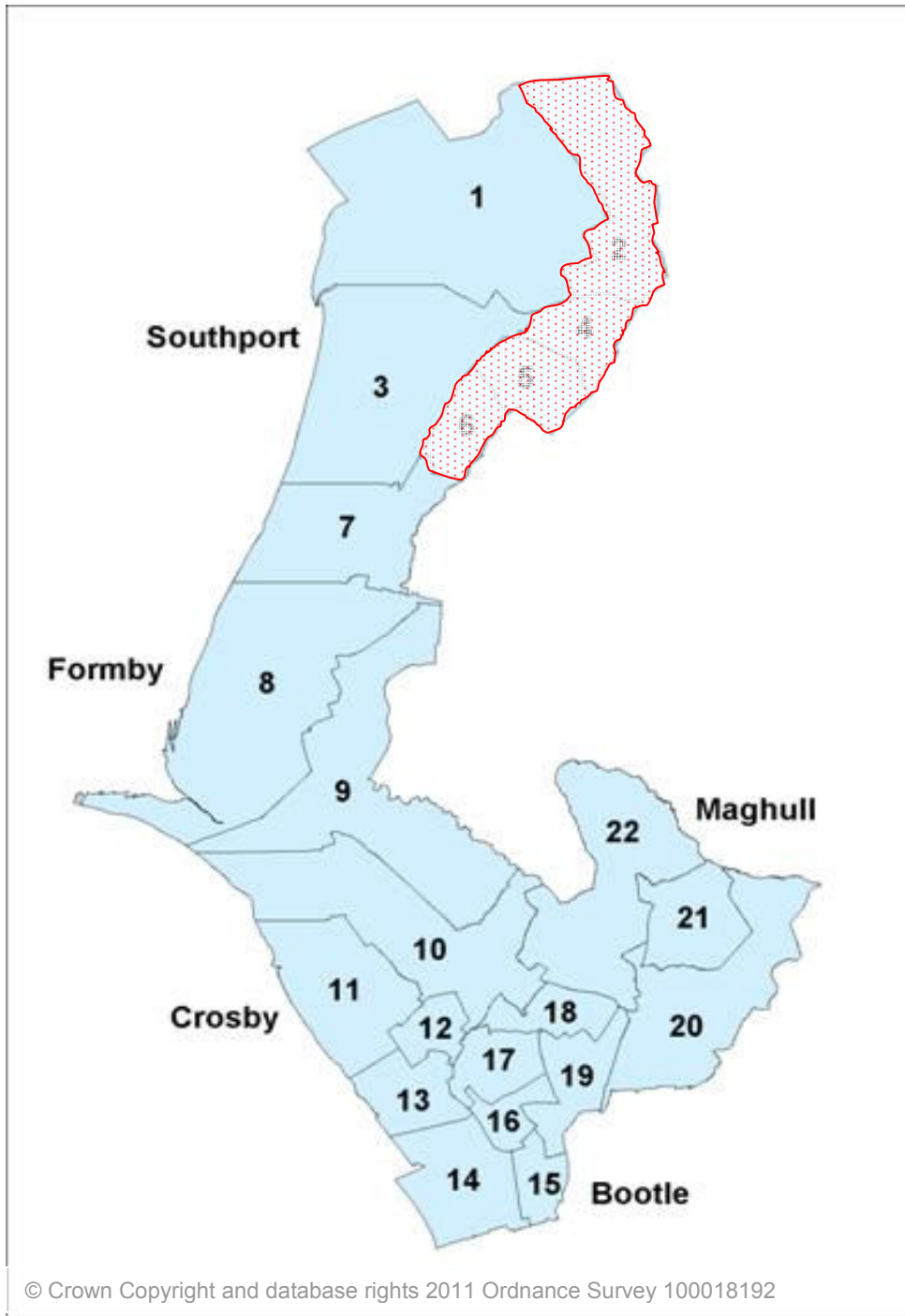
- Re-enablement experience and principles
  - Application of personalisation
  - Application of quality standards
  - Provision of dignity in care
  - Management structures to support the contract
  - Safeguarding
  - Environmental sustainability
  - Social Inclusion
  - Training
  - End of life care
  - Medication management
  - Complaints handling processes
  - Case management processes
  - Experience of providing services for people with dementia, physical and learning disability, mental health disorder, acquired brain injuries, sensory impairments
  - TUPE arrangements and implementation plans
7. The evaluation was conducted by officers from: Adult Social Care Commissioning and Contracts, Adult Social Work, Finance, Occupational Health and Safety, Equalities, Caldicott Guardian and Information Services. Support and moderation was undertaken by officers in Corporate Procurement. The officers involved scored each section against agreed criteria, with scores then being added into the overall bid scoring.

## Benefits Realisation

8. The tendering process and the new contracts will achieve the following benefits;
- a) *Quality* – improvements will be obtained through the commissioning of providers who have demonstrated via their tender submissions the requirement to continuously improve and to maintain acceptable standards
  - b) *Performance Monitoring* – linked to the revised service specification is a comprehensive performance monitoring framework to monitor contract compliance and address any issues in a timely manner
  - c) *A More Responsive and Pro-active Service* – the aims of the service and the service specification have been developed in order to ensure that the service is both responsive to clients' needs and also supports wider aims such as assisting with hospital discharges. The service specification includes input from both Health and Social Care practitioners.
  - d) *Financial Benefits* – contracts awarded will be subject to 'frozen' indexation for two years thus eliminating inflationary increases over that period.
  - e) *Technological Developments* – the contracts include the provision for the future implementation of Electronic Call Monitoring (ECM) and E-payment solutions. This will achieve more effective monitoring and transparency of services for the benefit of both Sefton Council and Service Users.
9. Following evaluation, final scoring for the six areas is as follows:

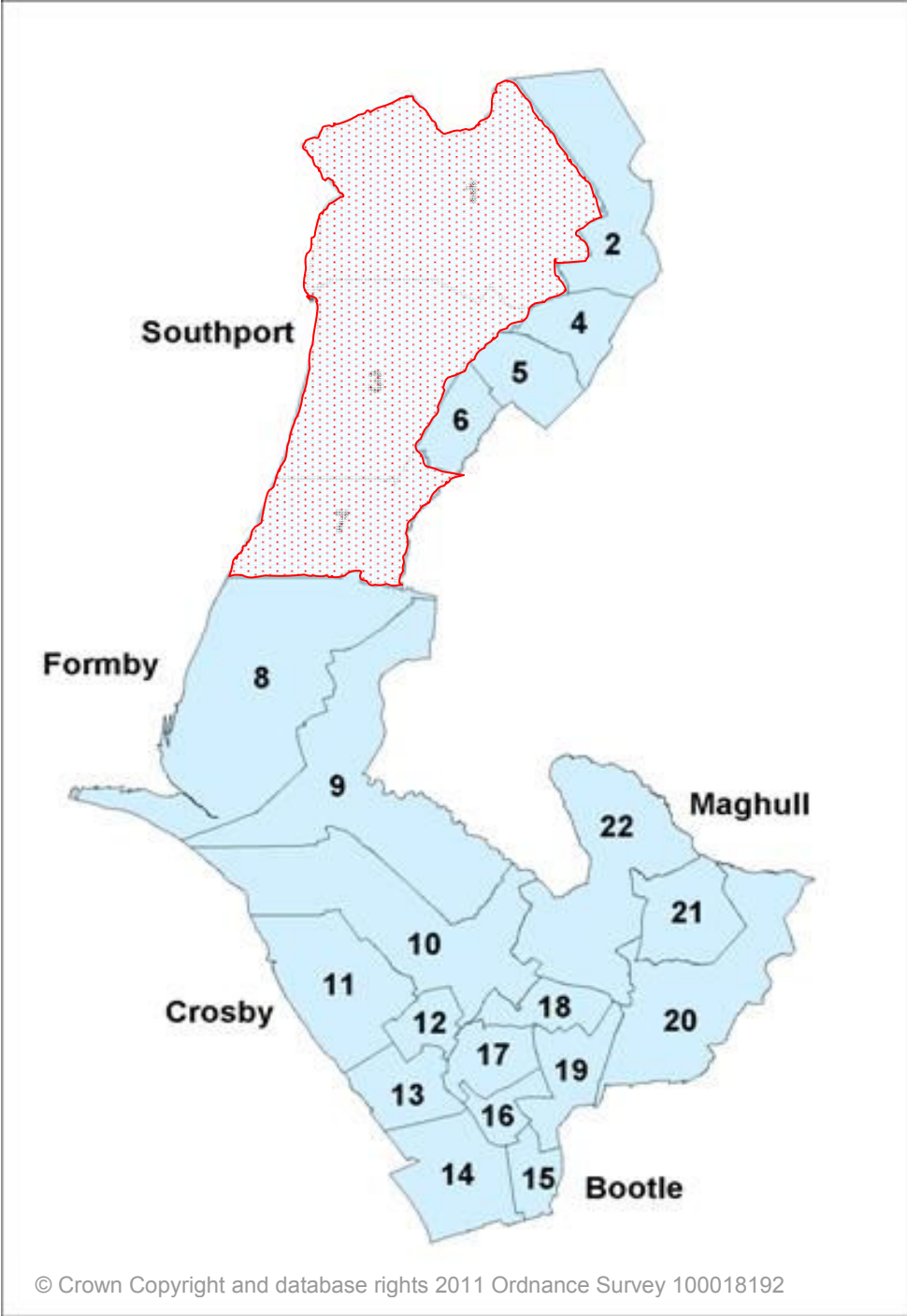
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## Area 1



AREA 1			
TENDER NUMBER	PRICE SCORE	QUALITY SCORE	TOTAL
8	38.12	39	77.12
11	38.85	37	75.85
32	38.35	37	75.35
4	38.19	35.4	73.59
12	38.52	35	73.52
21	39.06	32	71.06
9	40.00	23	63.00

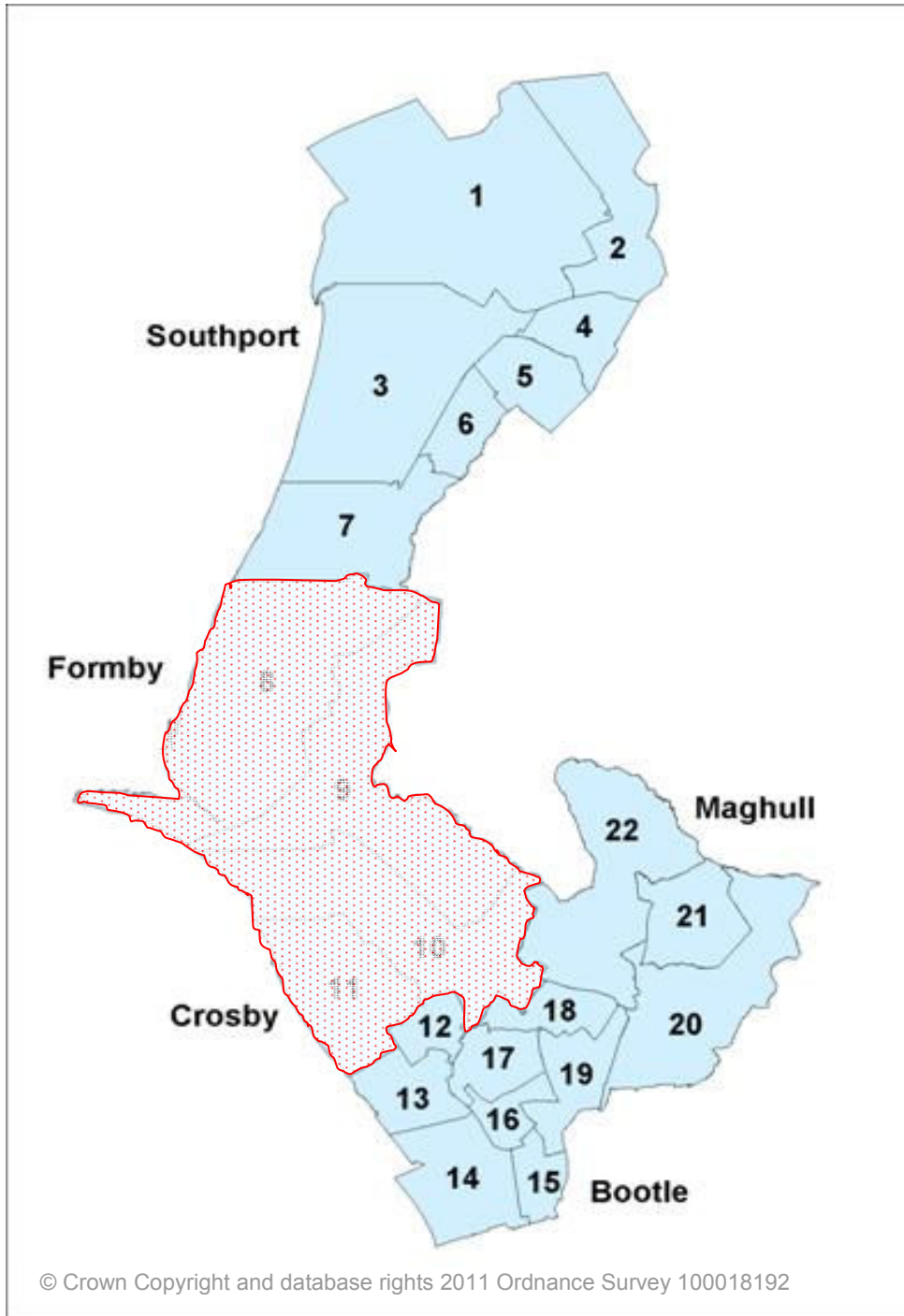
Area 2



AREA 2			
TENDER NUMBER	PRICE SCORE	QUALITY SCORE	TOTAL
13	40.00	35	75.00
8	36.00	39	75.00
11	36.70	37	73.70
32	36.22	37	73.22
4	36.07	35.4	71.47
12	36.38	35	71.38
21	36.89	32	68.89
9	37.78	23	60.78
31	35.92	12	47.92

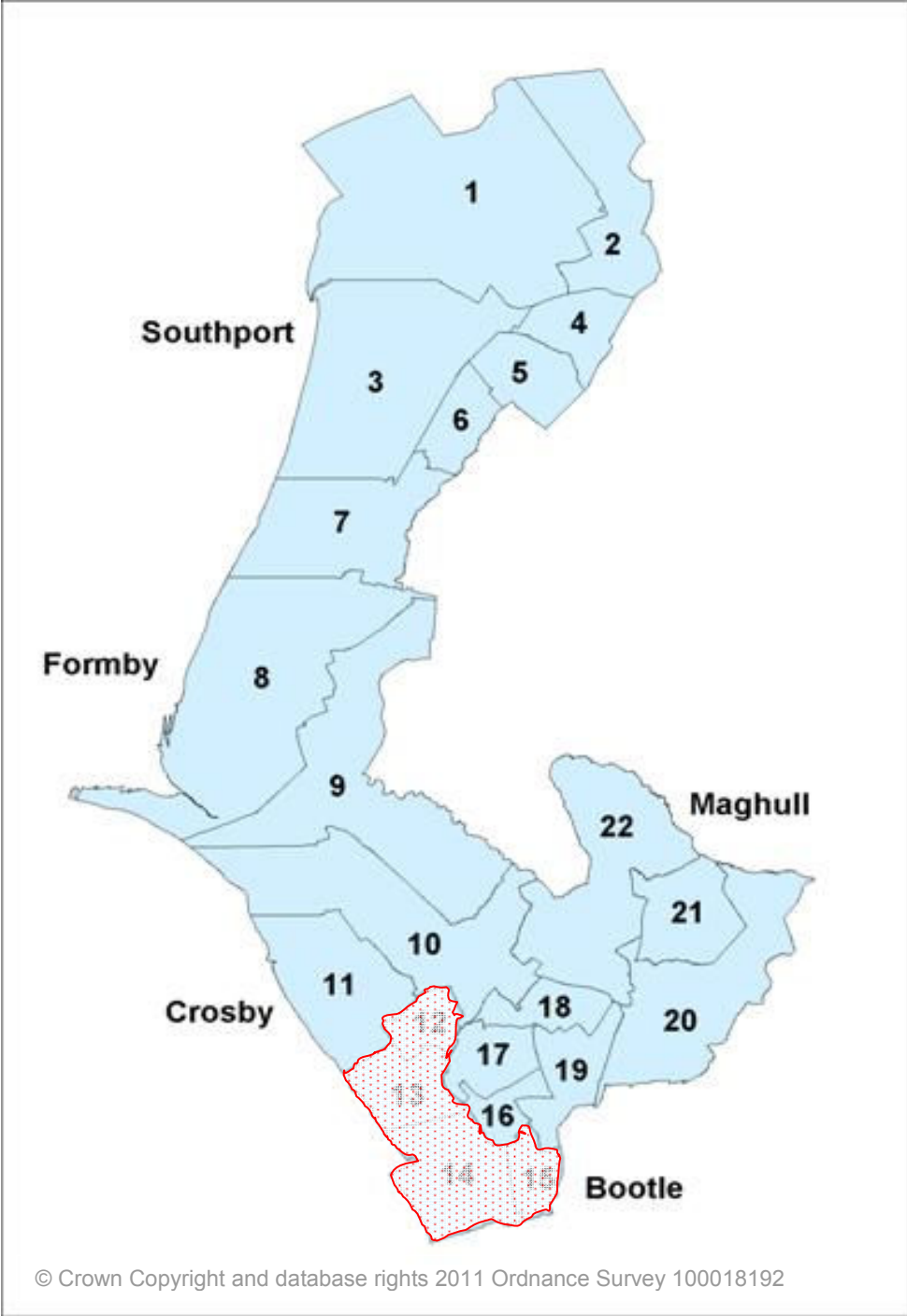
# Agenda Item 9

## Area 3



AREA 3			
TENDER NUMBER	PRICE SCORE	QUALITY SCORE	TOTAL
30	39.81	44.6	84.41
13	40.00	35	75.00

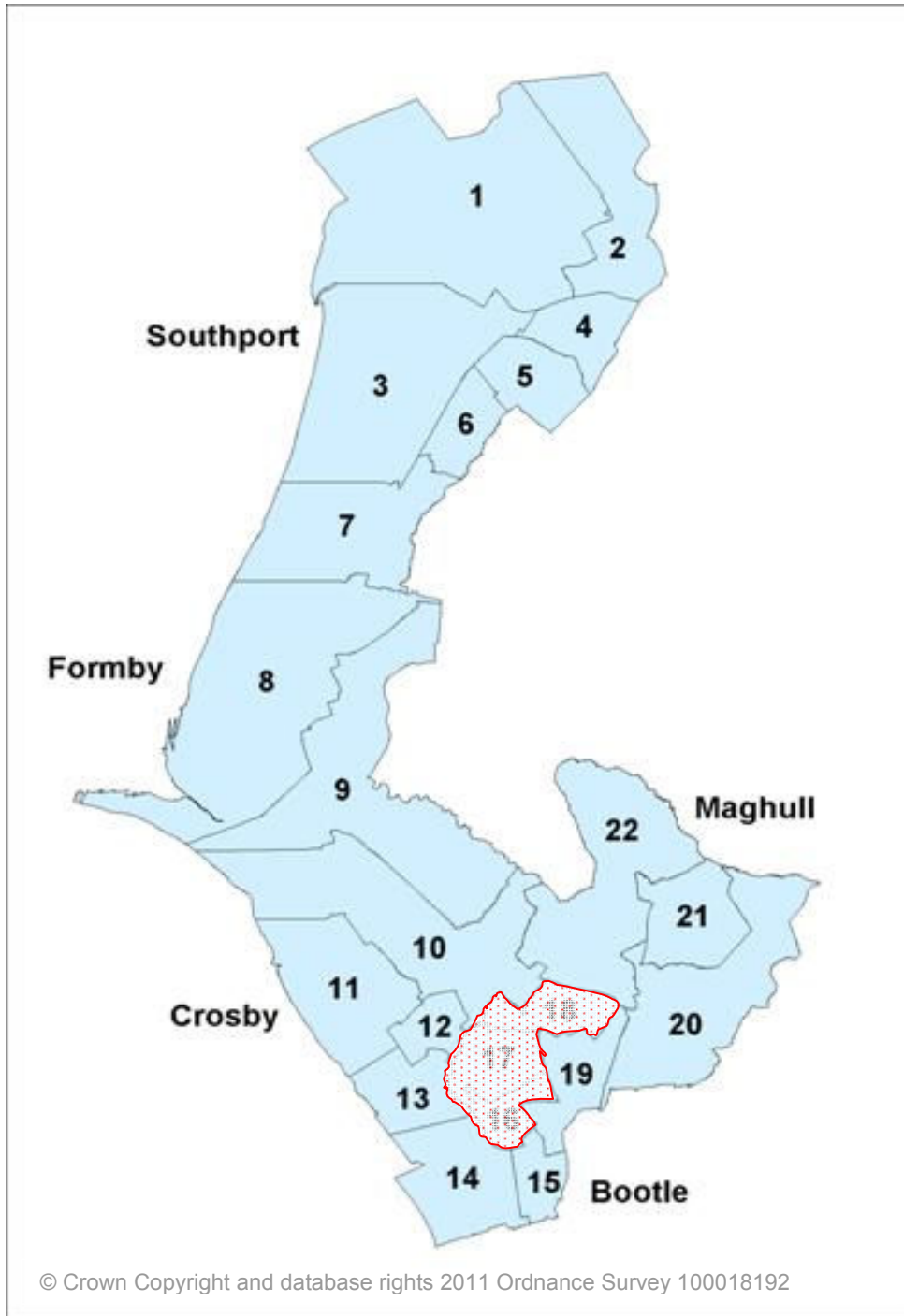
Area 4



AREA 4			
TENDER NUMBER	PRICE SCORE	QUALITY SCORE	TOTAL
7	39.25	43.7	82.95
2	39.15	37.3	76.45
17	39.48	35.6	75.08
27	39.15	33.5	72.65
33	40.00	31	71.00
31	39.15	12	51.15

# Agenda Item 9

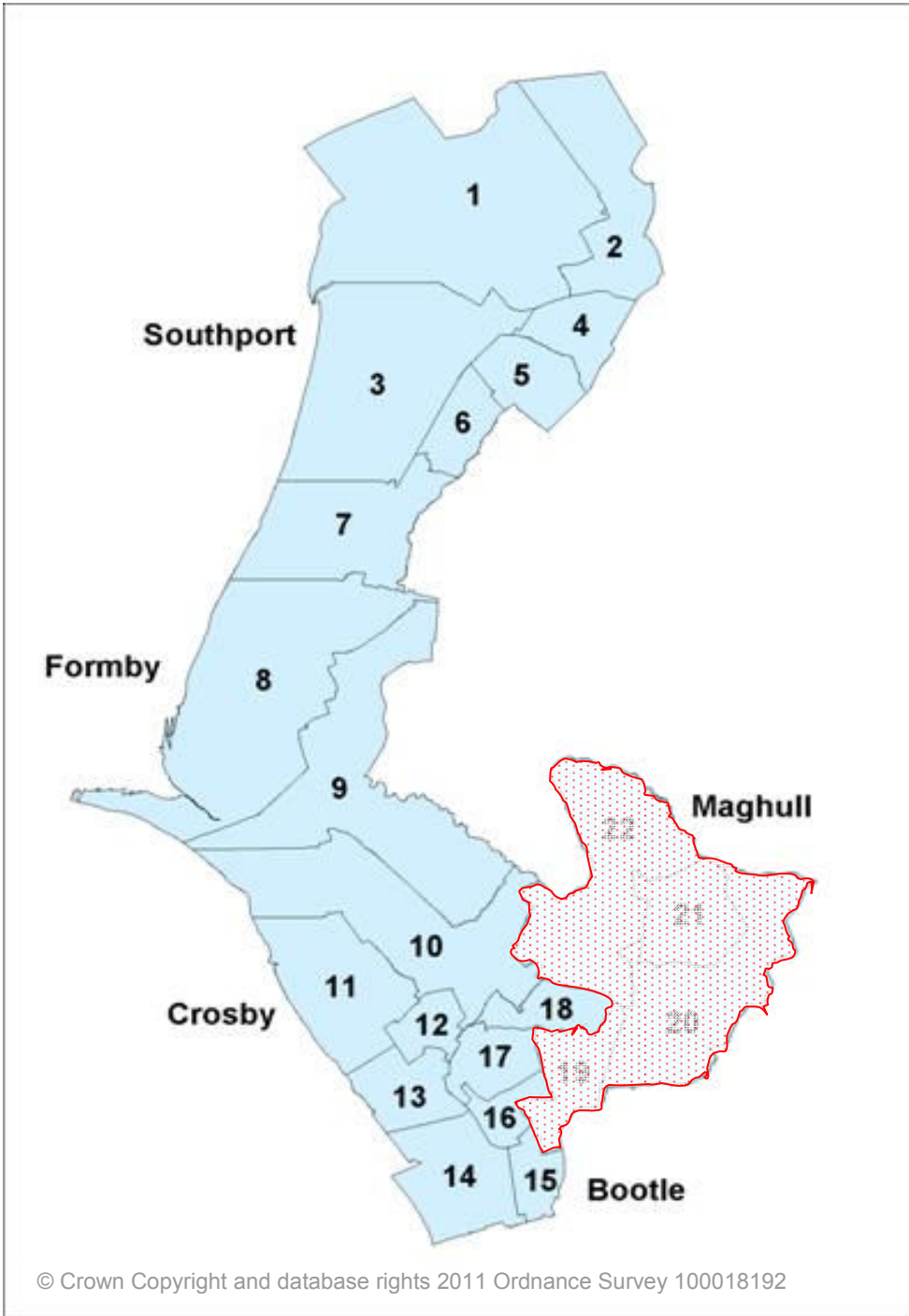
## Area 5



AREA 5			
TENDER NUMBER	PRICE SCORE	QUALITY SCORE	TOTAL
7	37.71	43.7	81.41
18	37.62	42	79.62
5	37.62	38.4	76.02
28	37.94	37.5	75.44
2	37.62	37.3	74.92
17	37.94	35.6	73.54
27	37.62	33.5	71.12
33	38.44	31	69.44
10	40.00	28.2	68.20
26	37.91	24.6	62.51



## Area 6



AREA 6			
TENDER NUMBER	PRICE SCORE	QUALITY SCORE	TOTAL
30	40.00	44.6	84.60
18	36.08	42	78.08
5	36.08	38.4	74.48
28	36.40	37.5	73.90
10	38.37	28.2	66.57
20	30.03	33	63.03
26	36.36	24.60	60.96

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# Agenda Item 10

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<b>Report to:</b> Cabinet Member – Environmental Overview and Scrutiny Committee (Regeneration & Environmental Services) Cabinet Council	<b>Date of Meeting</b> 9 November 2011  17 January 2011 19 January 2011 16 February 2011
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**Subject:** Declaration of Air Quality Management Areas

**Report of:** Director of Built Environment      **Wards Affected:** Church, Ford and Litherland

**Is this a Key Decision?** Yes      **Is it included in the Forward Plan?** Yes

**Exempt/Confidential**      No

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## Purpose

To seek the formal declaration of two Air Quality Management Areas (AQMAs) in Sefton as defined in the attached order.

## Recommendation(s)

1. Cabinet Member – Environmental

That the Cabinet be requested to recommend to Council to formally declare two Air Quality Management Areas in Sefton as detailed in the Order attached in Annex 1 to the report;

2. Cabinet

That full Council be requested to declare two Air Quality Management Areas as detailed in the Order attached in Annex 1 to the report;

3. Council

That Air Quality Management Areas be declared by making the Sefton Council Air Quality Management Area Numbers 4 and 5 Order, 2011 as detailed in the order attached in Annex 1 to the report

# Agenda Item 10

## How does the decision contribute to the Council's Corporate Objectives?

	<u>Corporate Objective</u>	<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community		√	
2	Jobs and Prosperity		√	
3	Environmental Sustainability	√		
4	Health and Well-Being	√		
5	Children and Young People		√	
6	Creating Safe Communities		√	
7	Creating Inclusive Communities		√	
8	Improving the Quality of Council Services and Strengthening Local Democracy	√		

### Reasons for the Recommendation:

Local Authorities have a duty under Section 83 (1) of the Environment Act 1995 to designate those areas where air quality objectives are unlikely to be met as air quality management areas.

### What will it cost and how will it be financed?

#### (A) Revenue Costs:

None directly as a result of this statutory declaration but the future action plan may require resourcing.

#### (B) Capital Costs:

None directly as a result of this statutory declaration but the future action plan may require resourcing.

### Implications:

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

#### Legal

Declaration of an Air quality Management Order is a statutory requirement where national air quality standards have been exceeded under section 83(1) of the Environment Act.

#### Human Resources

None

## Equality

- |    |  |                                     |
|----|--|-------------------------------------|
| 1. | No Equality Implication                          | <input checked="" type="checkbox"/> |
| 2. | Equality Implications identified and mitigated   | <input type="checkbox"/>            |
| 3. | Equality Implication identified and risk remains | <input type="checkbox"/>            |

**Impact on Service Delivery:** A specific action plan will be required to mitigate the breaches of air quality standards; this will be developed in consultation with those affected.

### What consultations have taken place on the proposals and when?

The Head of Corporate Finance (FD1106) and Head of Corporate Legal Services (LD465/11) have been consulted and any comments have been incorporated into the report.

### Are there any other options available for consideration?

The only alternative would be not to endorse the formal declaration of air quality management areas. This option was rejected because the declaration of AQMAs is a statutory requirement

### Implementation Date for the Decision

Following the Council Meeting

**Contact Officer:** Gary Mahoney Principal EMAP Officer  
Environmental Protection  
Tel: 0151 934 4300  
Email: gary.mahoney@sefton.gov.uk

### Background Papers:

The following papers are available for inspection by contacting the above officer(s).

Local Air Quality Management Technical Guidance (LAQM TG09), Local Air Quality Management Policy Guidance (LAQM PG03), Local Air Quality Management Policy Guidance Addendum(LAQM PGA05), Air Quality Planning for Action nsca, Air Quality Action Plans Interim Guidance for Local Authorities nsca, Air Quality Management Areas Turning Reviews into Action nsca. Cabinet Member Environment information report 10/08/11

# Agenda Item 10

## 1. Background

- 1.1. An information report was presented to Cabinet Member Environment on 10 August 2011 that summarised the results of the Detailed Assessment of Air Quality 2010. The report also advised of the need to declare two Air Quality Management Areas (AQMAs).
- 1.2. Members will recall that the analysis of air pollution monitoring data carried out in the two reports showed that:
  - The National Air Quality Strategy (NAQS) Objective for nitrogen dioxide was exceeded at the junction of South Road and Crosby Road North, Waterloo and the junction of Hawthorne Road and Church Road, Litherland.

Based on the above results the following conclusion was drawn:

- AQMAs for nitrogen dioxide must be declared at the junction of South Road and Crosby Road North, Waterloo and the junction of Hawthorne Road and Church Road, Litherland.
- 1.3. The formal declaration has now been drafted and is attached as **Annex 1**. Constitutionally the order must be made by Council
  - 1.4. Both AQMAs are identified as traffic related, because of the contribution of traffic-related emissions to the concentrations of pollutants at each site. Measures to improve air quality in response to the declarations will be integrated with the Local Transport Plan capital programme and the TravelWise campaign to promote more sustainable travel. In particular, the declaration on Crosby Road North will be a key consideration in the A565 Route Management Strategy

## 2 Information and Consultation

- 2.1 An important part of the AQMA process is providing information to those affected by the declaration and consulting with a number of named organisations (statutory consultees) and the local community. A proposed information and consultation schedule is presented below for approval by the Cabinet Member.
  - Nov 11 – AQMA Declaration reported to Cabinet Member and Cabinet. Relevant Ward Councillors informed. Detailed Assessment and sent to Statutory Consultees.
  - Jan 12 – AQMA Declaration reported to full Council. Consultation on declaration and areas begins.
  - Jun 12 – Further Assessment completed
  - Sep 12 – Consultation on draft Action Plan

# Agenda Item 10

- Nov 12 – Final Action Plan completed

2.2 The Cabinet Member Environmental be requested to recommend that Council via Cabinet formally declare two air quality management areas in Sefton as detailed in the Order attached to the report.

# Agenda Item 10

## Annex 1

### Environment Act 1995 Part IV Section 83(1)

Sefton Council

#### AQMA Order

Sefton Metropolitan Borough Council, in exercise of the powers conferred upon it by Section 83(1) of the Environment Act 1995, hereby makes the following Order.

This Order may be cited/referred to as Sefton Metropolitan Borough Council Air Quality Management Areas numbers 4 and 5 and shall come into effect on [date].

The areas shown on the attached maps outlined in blue are to be designated as air quality management areas (the designated areas). The designated areas incorporate:

- AQMA 4: The area around the junction of Crosby Road North (A565) and South Road, Waterloo
- AQMA 5: The area around the junction of Hawthorne Road (B5422) and Church Road (A5036), Litherland.

The maps may be viewed at the Council offices in the Department of Built Environment or on the Council website.

The Areas are designated in relation to a likely breach of the following Objectives as specified in the Air Quality Regulations (England) (Wales) 2000:

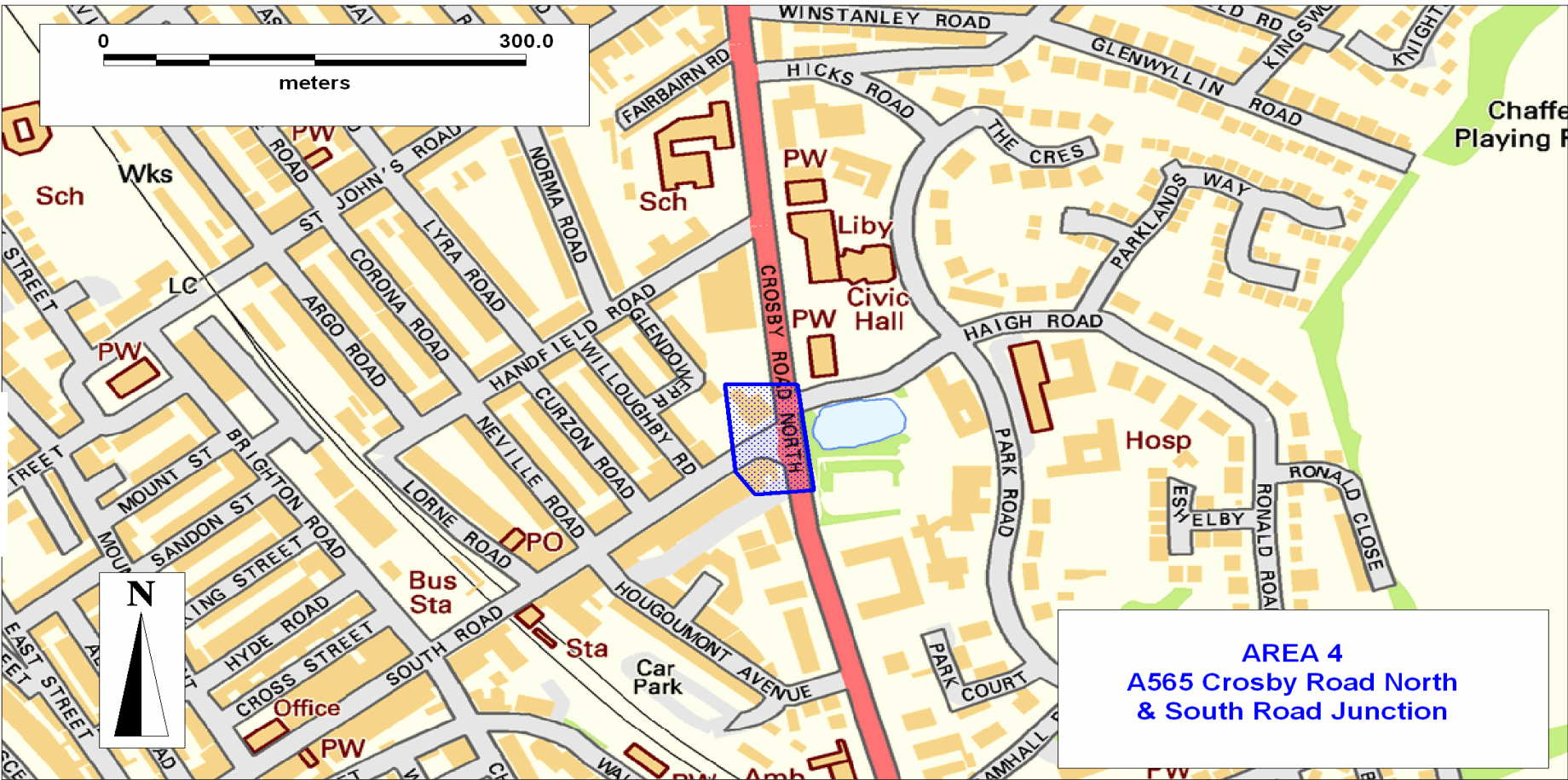
- AQMA 4: The nitrogen dioxide annual mean Objective.
- AQMA 5: The nitrogen dioxide annual mean Objective.

This Order shall remain in force until it is varied or revoked by a subsequent order.

The Common Seal of Sefton Metropolitan Borough Council was hereto affixed on [date] and signed in the presence of/on behalf of said Council.

*Explanatory Note: This is an Order made under S.83(1) of the Environment Act 1995. The Act provides a requirement for local authorities to undertake periodic reviews of air quality in their areas. If a review of air quality identifies a likelihood that air quality standards would not be met the local authority should declare the area(s) Air Quality Management Area(s). This is an Order that identifies areas within the Borough where air quality standards have not been met.*





**AREA 4**  
**A565 Crosby Road North**  
**& South Road Junction**

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**AREA 4 Proposed AQMA**

 AQMA Region



## Abbreviations

AQAP	Air Quality Action Plan
AQMA	Air Quality Management Area
Defra	Department for Environment, Food and Rural Affairs
DA	Detailed Assessment
DfT	Department for Transport
DoH	Department of Health
EA	Environment Agency
EU	European Union
FA	Further Assessment
HGV	Heavy Goods Vehicles
HPA	Health Protection Agency
LA	Local Authority
LAQM	Local Air Quality Management
LSTM	Liverpool School of Tropical Medicine
MAEI	Merseyside Atmospheric Emissions Inventory
NAQS	National Air Quality Strategy
NO <sub>2</sub>	Nitrogen Dioxide
NO <sub>x</sub>	Nitrogen Oxides (NO + NO <sub>2</sub> )
PM <sub>2.5</sub>	Particulate Matter less than 2.5µm aerodynamic diameter
PM <sub>10</sub>	Particulate Matter less than 10µm aerodynamic diameter
µg/m <sup>3</sup>	Micrograms (10 <sup>-6</sup> ) of pollutant per cubic metre of air
USA	Updating and Screening Assessment

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# Agenda Item 11

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**Report to:** Cabinet Member – Environmental Overview and Scrutiny Committee (Regeneration & Environmental Services) Cabinet  
**Date of Meeting** 21 December 2011  
17 January 2011  
19 January 2011

**Subject:** Joint Recycling and Municipal Waste Management Strategy for Merseyside

**Report of:** Director of Built Environment

**Wards Affected:** All

**Is this a Key Decision?** Yes

**Is it included in the Forward Plan?** Yes

**Exempt/Confidential** No

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## Purpose

To adopt the Joint Recycling and Municipal Waste Management Strategy for Merseyside and the Sefton Council Waste Action Plan.

## Recommendation(s)

That the Cabinet Member Environmental - supports and champions corporate adoption of the Joint Recycling and Municipal Waste Management Strategy for Merseyside and the Sefton Council Waste action Plan.

That Regeneration and Environmental Services Overview and Scrutiny Committee - consider and support the approval and adoption of the Joint Recycling and Municipal Waste Management Strategy for Merseyside and the Sefton Council Waste Action Plan.

That Cabinet:

1. Approves and adopts the Joint Recycling and Waste Management Strategy for Merseyside (appendix 1).
2. Approves and adopts the Sefton Council Waste Action Plan (appendix 2).

## How does the decision contribute to the Council's Corporate Objectives?

	<u>Corporate Objective</u>	<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community		√	
2	Jobs and Prosperity	√		
3	Environmental Sustainability	√		
4	Health and Well-Being		√	
5	Children and Young People		√	
6	Creating Safe Communities		√	

# Agenda Item 11

7	Creating Inclusive Communities		√	
8	Improving the Quality of Council Services and Strengthening Local Democracy		√	

## Reasons for the Recommendation:

Metropolitan Local Authorities have a duty under the Waste Emissions Trading Act 2003 to produce a Joint Recycling and Waste Management Strategy.

## What will it cost and how will it be financed?

**(A) Revenue Costs :** There are no immediate financial costs as a result of this report, but Members are asked to consider the comments on future Financial Implications below, contained in paragraphs 23 - 28

**(B) Capital Costs:** See above

## Implications:

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

<b>Finance</b> FD 1208 Comments have been incorporated into the report	
There are no direct financial implications associated with this report but the Strategy once ratified will be a key material document for future project development and budget setting for the Authority.	
<b>Legal</b> LD 574/11 The adoption of a joint waste strategy is a statutory requirement under the Waste Emissions Trading Act 2003.	
<b>Human Resources</b>	
<b>Equality</b>	
1. No Equality Implication	<input checked="" type="checkbox"/>
2. Equality Implications identified and mitigated	<input type="checkbox"/>
3. Equality Implication identified and risk remains	<input type="checkbox"/>

## Impact on Service Delivery:

The impact on Sefton Councils waste collection services is detailed in the Sefton Council Waste Action Plan in Appendix 2. The key elements of the Plan is to meet 50% recycling and composting of household waste by 2020 (currently 40%) by; Supporting waste reduction initiatives, introducing plastic and cardboard kerbside collection by no later than the 2014

statutory deadline, increasing the amount of food waste collected and composted, recycling collected bulky item materials, recycling / composting street sweepings.

## **What consultations have taken place on the proposals and when?**

The Head of Corporate Finance & ICT (FD1208/11) and Head of Corporate Legal Services (LD 574/11) have been consulted and their comments have been incorporated into the report.

## **Are there any other options available for consideration?**

The only alternative would be not to endorse the Joint Recycling and Municipal Waste Management Strategy. This option was rejected because the approval of a strategy is a statutory requirement

## **Implementation Date for the Decision**

Following the expiry of the “call-in” period for the Minutes of the Cabinet/Cabinet Member Meeting

**Contact Officer:** David Packard  
Head of Environment

**Tel:** 0151 934 4016  
**Email:** david.packard@sefton.gov.uk

## **Background Papers:**

The documents that form the substance of the decision are available at

**Appendix 1 -**  
<http://modgov.sefton.gov.uk/moderngov/documents/s36618/JRWMSAnnex1.doc.pdf>

**Appendix2 -**  
<http://modgov.sefton.gov.uk/moderngov/documents/s36616/JRWMSAnnex2.doc.pdf>

Background papers can be found on the merseysidewda.gov.uk website or via contact with the above officer:

Consultation results  
Waste Analysis  
Strategic Environmental Assessment

# Agenda Item 11

## Background

1. Under the provisions of the Waste and Emissions Trading Act 2003, Merseyside Waste Disposal (MWDA) and the Merseyside Waste Collection Authorities are required to produce a joint Strategy for the management of municipal waste. The Joint Recycling and Municipal Waste Management Strategy for Merseyside was first published in 2005 and then updated and approved each Merseyside Authority in early 2008.
2. A full review of the strategy commenced in 2009. The strategic focus of the review was to move waste management higher up the Waste Hierarchy in line with the EU Waste Framework Directive by supporting activities on waste prevention, re-use, recycling and composting whilst recognising the impacts these actions have on the amount of residual waste requiring treatment or disposal.
3. Members and officers from all Merseyside Metropolitan Councils and MWDA attended workshops in March 2010 and January 2011 to contribute to the development of the strategic objectives, targets and prioritised delivery options presented in the Strategy.
4. Between February and September 2011, MWDA officers gave a programme of presentations to scrutiny committees in each Merseyside district including Sefton Council. All scrutiny committees have supported the direction of the Strategy and their comments have been taken into account in the preparation of the final Strategy.
5. MWDA approved the final draft strategy "Resources Merseyside" (appendix 1) in November 2011 and it now requires formal adoption by each Merseyside Metropolitan Authority to become the agreed joint strategy.

## Public Consultations and Key Findings

6. Two major public consultations have been undertaken to inform the development of the Strategy.
7. The "Don't Waste Your Say" campaign was a three-month consultation conducted between October 2010 and January 2011 by Enventure Ltd on behalf of the Merseyside and Halton Waste Partnership. Over 3000 residents were actively involved and considered the draft strategic objectives and delivery options.
8. The Draft Strategy public consultation was conducted between 27 July and 7 September 2011 using the "Don't Waste Your Say" website as a portal for online feedback from over **1180** directly consulted residents and stakeholders. Residents engaged in the earlier "Don't Waste Your Say" consultation were also invited to participate. Work was undertaken to raise awareness of the consultation to all residents



on Merseyside including media releases, radio adverts and newspaper advertorials and the provision of summaries and hard copies of the review document.

9. As part of the Strategic Environmental Assessment of the Strategy, a workshop was held for key stakeholders including the Environment Agency and Friends of the Earth in July 2011.

10. The key consultation findings from the Merseyside wide consultation demonstrated that:

- The majority of respondents support the direction of the Strategy;
- Support was focused around the development of waste prevention, education and recycling services including backing for higher levels of engagement with residents on the development of new services and to support behavioural change to deliver the Strategy;
- Satisfaction with current household waste management services was generally high and recognition was given to the progress made in Merseyside to increase recycling rates and reducing waste to landfill;
- Some concerns were expressed about specific delivery options such as changing the frequency of waste collections and charging for green waste collections, although the majority of Merseyside respondents had no specific concerns on the delivery options.
- There was a mixed Merseyside response to the introduction of food waste collections but wider support for action to reduce the amount of wasted food. There was support for more home composting as an option to manage both garden and food waste; and
- Residents expressed concerns about the quantity of packaging and an interest in being able to recycle a wider range of materials.

## **Joint Merseyside Recycling and Waste Strategy 2011- 2041**

11. The format of the Strategy is in line with DEFRA guidance and contains six main chapters:

- **Chapter 1: Introduction** explains what the Strategy is and who has produced it. It details the focus and aims of the Strategy and information on the public consultation;
- **Chapter 2: Current Waste Management on Merseyside** explains how waste is managed now, recycling performance by districts and the amounts

# Agenda Item 11

and types of waste residents recycle or throw away. It also examines waste growth, trade waste and legislation and policy drivers;

- **Chapter 3: Facing the Future** looks at waste in the wider context of delivering resource efficiency and explores the opportunities and challenges facing Merseyside to be a place where nothing goes to waste;
- **Chapter 4: Results of the Strategic Environmental Assessment** which summarises the key findings from the Assessment and Environmental Report;
- **Chapter 5: Delivering the Strategy** sets out the Vision, Aims and Strategic Objectives, Targets, menus of Priority and Secondary Delivery Options and additional strategic recommendations; and
- **Chapter 6: Monitoring and Review of the Strategy** lists how the Partnership will monitor and report on the performance and delivery of the Strategy.

12. The focus of the final joint Strategy is as a headline strategic document and route map for Merseyside Metropolitan Councils and partners to deliver sustainable waste management, transform the waste agenda and move towards greater resource efficiency.

13. The key challenges and opportunities to be addressed over the next thirty years will be to:

- Prevent waste arisings and reduce the total amount of waste we produce;
- Maximise opportunities to re-use or repair goods;
- Recycle more;
- Increase treatment and recovery of waste;
- Support the pathway towards zero waste to landfill;
- Avoid any significant negative environmental impacts to air, water or land and reduce the ecological footprint of waste management;
- Engage, incentivise and collaborate with local communities and stakeholders;
- Recognise and develop the economic value and benefits of waste and resources;
- Take forward opportunities for joint working on waste management;
- Contribute to the low carbon economy and reduce the carbon footprint of waste management services; and
- Deliver effective education and communications to encourage residents and businesses to do more to reduce, reuse and recycle; and
- Reduce the ecological footprint of waste management.

14. Delivery of the Strategy will support residents and businesses on Merseyside to take the right actions, recognise the value of waste as an economic asset and waste

management can contribute to security for Merseyside in areas such as materials, energy and food.

15. The Strategy also reflects that we can't act in isolation and must face the future. As manufacturers and retailers redesign their products and seek to take back the resources they sell, Merseyside needs to be flexible in how local authority collected waste is managed and address the changing nature, volume and value of waste entering its systems and facilities.

16. A summary of the headline objectives and targets for the Merseyside Strategy are to:

- Recycle 50% of household waste by 2020;
- Reduce the amount of Local Authority Collected Municipal Waste landfilled to 10% by 2020 and 2% by 2030;
- Demonstrate continuous improvement in the reduction of carbon emissions from the local authority collected municipal waste management service on Merseyside (from a baseline of 33,384 tonnes of CO<sub>2</sub> in 2011);
- All waste management choices should seek to optimise carbon reduction and prioritise and capture materials that offer greater carbon benefits, wherever practicable;
- Maximise waste prevention and reduce the total amount of waste arising produced per household on Merseyside by 8% by 2030 (from 1,300kgs in 2009/10 to 1,227kgs in 2020 and 1,180kgs in 2030);
- Raise awareness and understanding of waste management issues to encourage and support residents and business organisations to change their behaviour and take part, particularly in waste prevention and resource efficiency activities; and
- Demonstrate continuous improvement in reducing the ecological footprint of local authority waste management services on Merseyside (from a baseline of 0.038 hectares per person in 2011).

17. Cabinet is requested to approve and adopt the Joint Recycling and Municipal Waste Management Plan "Resources Merseyside" attached at **Appendix 1**.

18. It is for each constituent Merseyside Local Authority to decide the best collection system and waste management schemes for their area to deliver the Strategy, based on their performance, available resources and in consultation with their local communities. Those delivery options will be identified and taken forward by each Merseyside

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Metropolitan Council through their own Waste Action Plan which will form supplementary reports to the final Strategy.

19. The Sefton Council Waste Action Plan (attached as **Appendix 2**) sets out how Sefton Council will meet its elements of the joint strategy given its current starting point. Cabinet is asked to approve the Sefton Council Waste Action plan.
20. The key elements of the Sefton Council Waste Action Plan is to meet 50% recycling and composting of household waste by 2020 (currently 40%) by;
  - Supporting waste reduction initiatives
  - Introducing plastic and cardboard kerbside collection, by no later than the 2014 statutory deadline.
  - Increasing the amount of food waste collected and composted
  - Recycling collected bulky item materials
  - Recycling / composting street sweepings
21. A Merseyside Waste Disposal Authority Action Plan will be submitted to MWDA for agreement early in 2012 alongside a review of the Merseyside Waste Education and Awareness Programme to promote behavioural and cultural change to deliver the Strategy objectives.
22. The aim is to have the Strategy fully ratified by all councils on Merseyside and published by the end of March 2012. This timescale is important to continue to demonstrate Council commitment to partnership working. The joint strategy will be part of the evidence for the submission of the Final Business Case to DEFRA for £90m PFI credit draw down to support the current procurement of the Resource Recovery Contract (Waste to Energy procurement).

## **Financial Implications**

23. The UK is required to meet legally binding European Landfill Directive and Waste Directive targets to effectively cease the landfill of biodegradable waste (to reduce climate change gas emissions) and recycle 50% of household waste (for sustainable resource use) by 2020. Failure to meet key targets could result in EU infringement penalties (fines) being imposed on the UK Government. European Fines for breach of Directive targets can be £0.5 million per day.
24. The recent Localism Act 2011 has created the provision for any European fine imposed on the UK to be passed on to those local authorities who by their default have contributed to the collective UK underachievement. MWDA is accountable for the

achievement of the Merseyside waste targets to Government. However, MWDA is directly funded by the constituent Merseyside Metropolitan Councils with approximately 20% of their total costs being funded by Sefton Council through the waste disposal levy apportionment mechanism. Any fine reaching MWDA as a result of joint Merseyside underachievement would have a direct financial implication for Sefton Council under the current waste disposal levy apportionment calculation methodology.

25. The approval of this strategy affects all of the Merseyside Authorities in achieving the necessary reductions in the level of household waste going to landfill and for achieving the 50% recycling target. Paragraph 22 above, specifically refers to commitment to this strategy being used by MWDA in presenting its final business case for the drawdown of the provisionally approved £90m PFI allocation from DEFRA to assist the funding of an Energy from Waste facility for Merseyside's unrecyclable household waste. MWDA is at the final stages of the European rules procurement of the Resource Recovery Contract. The Resource Recovery Contract procurement is said to be one of the largest waste procurement exercises in Western Europe and has taken several years to get to this point. Contract closure is expected by the end of 2012. The commissioned facility will not be in Merseyside.
26. Members will recall previous reports that have clearly indicated that due to the annual increase in landfill tax the costs of **not** providing alternative waste disposal to landfill, for the waste that cannot be recycled, will cost considerably more than doing so. Also failure to provide an alternative to landfill disposal or reach the joint Merseyside 50% recycling target could see Sefton directly share any potential European Union fine imposed.
27. Members will be aware that the Resource Recovery Contract procurement has been a long standing commitment and the costs for providing the facility will be met through the Waste Disposal Levy (assisted by the PFI allocation). Indeed, gradual increases to the Waste Disposal levy have been made in this respect over the last few years in order to help alleviate the future associated costs of the contract once commissioned.
28. These issues are included in the Council's risk plan and the Medium Term Financial Planning mechanism has accounted for the associated levy increases as the costs of waste disposal inevitably increase.

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**Report to:** Cabinet

**Date of Meeting:** 19 January 2012

**Subject:** Setting the Council Tax Base for 2012-13

**Report of:** Head of Corporate Finance & ICT    **Wards Affected:** All

**Is this a Key Decision?** Yes

**Is it included in the Forward Plan?** Yes

**Exempt/Confidential**    No

## Purpose/Summary

To set the various Council Tax Bases for 2012/13 to allow the Council and the various precepting bodies set their requirements from the overall Council Tax for that year.

## Recommendation(s)

That, in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 1992 (as amended), the amount calculated as the council tax base for Sefton and for each Parish Area for 2012/13 shall be as follows:

Area/Parish	Band D Dwellings
In the Metropolitan Borough of Sefton	93,119.58
In the Parish of Aintree Village	2,281.68
" " " " Formby	9,422.50
" " " " Hightown	890.21
" " " " Ince Blundell	193.31
" " " " Little Altcar	288.46
" " " " Lydiate	2,251.14
" " " " Maghull	7,130.09
" " " " Melling	1,092.57
" " " " Sefton	277.93
" " " " Thornton	816.97

## How does the decision contribute to the Council's Corporate Objectives?

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community		✓	
2	Jobs and Prosperity		✓	
3	Environmental Sustainability		✓	
4	Health and Well-Being		✓	
5	Children and Young People		✓	

# Agenda Item 12

6	Creating Safe Communities		✓	
7	Creating Inclusive Communities		✓	
8	Improving the Quality of Council Services and Strengthening Local Democracy	✓		

## Reasons for the Recommendation:

The Council is required to set its Council Tax Bases for 2012/13 by 31 January 2012.

## What will it cost and how will it be financed?

### (A) Revenue Costs

None

### (B) Capital Costs

None

## Implications:

Budget/Policy Framework: The Council Tax Base is an essential component in the calculation of the Council Tax.

## Financial:

The Council Tax Base has increased by 43.67 Band D equivalent properties. This will result in a marginal increase in the yield from the Council Tax which will finally determined when the 2012/13 budget is agreed in March 2012 (FD 1260).

**Legal** In accordance with the Local Authorities [Calculation of Tax Base] [England] Regulations 1992 [As Amended], the Council is required to agree its Council Tax Base for 2012/13 before 31st January 2012.

**Human Resources** None

### Equality

- |    |  |                                     |
|----|--|-------------------------------------|
| 1. | No Equality Implication                          | <input checked="" type="checkbox"/> |
| 2. | Equality Implications identified and mitigated   | <input type="checkbox"/>            |
| 3. | Equality Implication identified and risk remains | <input type="checkbox"/>            |



**Impact on Service Delivery:**

None

**What consultations have taken place on the proposals and when?**

The Head of Corporate Legal Services (LD622/11) has been consulted and the comments have been incorporated in to the report.

**Are there any other options available for consideration?**

None

**Implementation Date for the Decision**

Immediately following the call-in period for the minutes of the Cabinet meeting.

**Contact Officer:** M W Martin, Strategic Finance Manager

**Tel:** 0151 934 3506

**Email:** [mike.martin@sefton.gov.uk](mailto:mike.martin@sefton.gov.uk)

**Background Papers:**

Local Government Finance Act 1992

AMA Finance Circular 94/92

AMA Finance Circular 109/92

DOE Practice Note 7

# Agenda Item 12

## 1. Setting the Council Tax Base

- 1.1 The Council Tax Base is the link between the Council's budget and the level of Council Tax. The tax base will be used to calculate the Council Tax in Sefton, once the Council's budget has been agreed. The Council is required to calculate the various Council Tax Bases and have them approved by Cabinet by the 31 January 2012.
- 1.2 The calculation of the Council Tax Base takes into account many factors such as the rate of new building and the trends in people living on their own. (Sole Occupier Discount).
- 1.3 The tax base calculation assumes a collection rate of 98%, which reflects that collection is proving challenging in the current economic climate.

## 2. Council Tax Base 2012/13

- 2.1 The new tax base for 2012/13 is 93,119.58 Band D equivalent dwellings for Sefton, a small increase over tax base for 2011/12 that was 93,075.91. The detailed calculation of the tax base is shown in Annex A to this report. There are also new figures for parish areas, the details of which are set out in the recommendation.

## 3. Recommendation

- 3.1 That, in accordance with the Local Authorities (Calculation of Tax Base) Regulations 1992 (as amended), the amount calculated as the Council Tax Base for Sefton and for each Parish Area for the year 2012/13 shall be as follows:

<b>Area/Parish</b>	<b>Band D Dwellings</b>
In the Metropolitan Borough of Sefton	93,119.58
In the Parish of Aintree Village	2,281.68
" " " " Formby	9,422.50
" " " " Hightown	890.21
" " " " Ince Blundell	193.31
" " " " Little Altcar	288.46
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" " " " Maghull	7,130.09
" " " " Melling	1,092.57
" " " " Sefton	277.93
" " " " Thornton	816.97

Chargeable Dwellings										ANNEX A
	Band A(-)	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H	Total
1. (a) Number of dwellings shown on Banding List by Valuation Office on 20/11/11		38,825	26,504	29,984	14,749	8,073	3,836	2,740	235	124,946
1.(b) LESS Estimated Exempt Dwellings		-2,061	-968	-725	-357	-165	-85	-60	-9	-4,430
1.(c) Disabled Persons Relief adjustments										
Reduction from Band owing to DPR	-0	-85	-145	-233	-148	-110	-78	-94	-42	-935
Increase in Band owing to DPR	+85	+145	+233	+148	+110	+78	+94	+42	0	+935
<b>1.(d) Estimated number of chargeable dwellings</b>	<b>85</b>	<b>36,824</b>	<b>25,624</b>	<b>29,174</b>	<b>14,354</b>	<b>7,876</b>	<b>3,767</b>	<b>2,628</b>	<b>184</b>	<b>120,516</b>
<b>2. Second Homes:</b>										
(a) dwellings eligible to a discount		88	78	86	57	35	18	19	6	387
(b) relevant percentage discount		10%	10%	10%	10%	10%	10%	10%	10%	10%
(c) effective reduction in chargeable dwellings		-8.8	-7.8	-8.6	-5.7	-3.5	-1.8	-1.9	-0.6	-38.7
<b>3. Adjusted no. of chargeable dwellings 1(d) – 2(c)</b>	<b>85</b>	<b>36,815.2</b>	<b>25,616.2</b>	<b>29,165.4</b>	<b>14348.3</b>	<b>7872.5</b>	<b>3765.2</b>	<b>2626.1</b>	<b>183.4</b>	<b>120,477.3</b>
<b>4. Discounts:</b>										
4.(a) Dwellings subject to 25% discount	22	20,900	10,254	9,298	3,908	1682	679	430	18	47,191
4.(b) PLUS Dwellings subject to 50% discount (x2)		114	132	114	102	70	132	104	10	778
4.(c) Total dwellings with 25% discounts	22	21,014.00	10,386.00	9,412.00	4,010.00	1,752.00	811.00	534.00	28.00	47,969.00
4.(d) effective reduction in dwellings 4(c) x 25%	-5.50	-5,253.50	-2,596.50	-2,353.00	-1,002.50	-438.00	-202.75	-133.50	-7.00	-11,992.25

Chargeable Dwellings	Band A(-)	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H	Total
<b>5. Net Chargeable Dwellings after discounts 3 – 4(d)</b>	<b>79.5</b>	<b>31,561.7</b>	<b>23,019.7</b>	<b>26,812.4</b>	<b>13,345.8</b>	<b>7,434.5</b>	<b>3,562.5</b>	<b>2,492.6</b>	<b>176.4</b>	<b>108,485.05</b>
<b>6. Estimated adjustments to dwellings until 31/3/13:</b>										
6.(a) Estimated additional dwellings		140	37	7	10	2	0	0	0	196
6.(b) Estimated demolition of dwellings		-21	-3	-7	-4	-1	-2	-2	-1	-41
6.(c) Net estimated additional dwellings to 31/3/13		119	34	0	6	1	-2	-2	-1	155
<b>7. Estimated chargeable dwellings to 31/3/13</b>	<b>79.50</b>	<b>31,680.70</b>	<b>23,053.70</b>	<b>26,812.40</b>	<b>13,351.80</b>	<b>7,435.50</b>	<b>3,560.45</b>	<b>2,490.60</b>	<b>175.40</b>	<b>108,640.05</b>
Council Tax Charging Ratio	5/9	6/9	7/9	8/9	9/9	11/9	13/9	15/9	18/9	
<b>Band D Equivalent Dwellings</b>	<b>44.17</b>	<b>21,120.47</b>	<b>17,930.66</b>	<b>23,833.24</b>	<b>13,351.80</b>	<b>9,087.83</b>	<b>5,142.87</b>	<b>4,151.00</b>	<b>350.80</b>	<b>95,012.84</b>

<b>10. Total Band D Equivalent Dwellings</b>	<b>95,012.84</b>
<b>x 98% Estimated Collection Rate</b>	
<b>= Council Tax Base</b>	<b>93,112.58</b>
<b>11. Add M.O.D. properties paid in lieu</b>	<b>7.00</b>
<b>12. 2012/13 COUNCIL TAX BASE FOR SEFTON</b>	<b>93,119.58</b>

# Agenda Item 13

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**Report to:** Cabinet  
Council

**Date of Meeting** 19<sup>th</sup> January 2012  
16<sup>th</sup> February 2012

**Subject:** Revision of Employee Code of Conduct

**Report of:** Director of Corporate Support Services

**Wards Affected:** All

**Is this a Key Decision?** Yes                      **Is it included in the Forward Plan?** Yes

**Exempt/Confidential**                      No

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## **Purpose/Summary**

To inform the Cabinet of a change to the Employee Code of Conduct which forms part of the Council's Constitution.

## **Recommendation(s)**

That Cabinet recommend to Council that the change in the wording of the Constitution (as set out in paragraph (3) below) be approved.

## **How does the decision contribute to the Council's Corporate Objectives?**

	<b><u>Corporate Objective</u></b>	<b><u>Positive Impact</u></b>	<b><u>Neutral Impact</u></b>	<b><u>Negative Impact</u></b>
1	Creating a Learning Community		√	
2	Jobs and Prosperity	√		
3	Environmental Sustainability		√	
4	Health and Well-Being		√	
5	Children and Young People		√	
6	Creating Safe Communities		√	
7	Creating Inclusive Communities		√	
8	Improving the Quality of Council Services and Strengthening Local Democracy		√	

# Agenda Item 13

## Reasons for the Recommendation:

There have been changes to the legislation governing Politically Restricted Posts. The Code of Conduct has been updated to reflect this change.

## What will it cost and how will it be financed?

There are no financial costs associated with the proposals in this report.

## Implications:

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

<b>Legal</b> See below
<b>Human Resources</b>  None
<b>Equality</b> 1. No Equality Implication <input checked="" type="checkbox"/>
2. Equality Implications identified and mitigated <input type="checkbox"/>
3. Equality Implication identified and risk remains <input type="checkbox"/>

## Impact on Service Delivery:

Not applicable

## What consultations have taken place on the proposals and when?

The Head of Corporate Finance and ICT has no comments on this report because the contents of the report have no financial implications (FD1213/11). The Head of Corporate Legal Services (LD 559/11) has been consulted and any comments have been incorporated into the report.

## Are there any other options available for consideration?

No

## **Implementation Date for the Decision**

Immediately following the Council meeting.

**Contact Officer:** Geraldine Evans, Personnel Officer

**Tel:** 0151 934 3379

**Email:** Geraldine.evans@sefton.gov.uk

## **Background Papers:**

There are no background papers available for inspection.

### **1. Introduction/Background**

1. The Employee Code of Conduct is contained within Part 5 of the Constitution. Section 10 of the Code of Conduct concerns Political Neutrality and specifically politically restricted posts.
2. The Local Government and Housing Act, 1989 imposed political restrictions on employees remunerated at or above Spinal Column Point SCP 44 or below this level if their posts are “politically sensitive”. The Local Democracy, Economic Development and Construction Act 2009 (effective from 12 January 2010) removed the concept of political restriction by salary level.
3. The reference to the SCP has been removed and has been replaced by the new information as follows:

“10.1 Some jobs within the Authority are politically restricted. This means that the employees in these posts are not allowed to take part in political activities, such as standing as a candidate for election to a public body, canvassing at elections or being a non-executive Director of a Health Trust, etc. The posts concerned are those of Chief Officers and Deputy Chief Officers and certain other politically sensitive posts. All the posts are listed in a central register maintained by the Legal Department.”

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# Agenda Item 14

## Reasons for the Recommendation:

The Cabinet has delegated powers to appoint the Council's representatives to serve on Outside Bodies, as appropriate.

## What will it cost and how will it be financed?

### (A) Revenue Costs

None arising from this report.

### (B) Capital Costs

None arising from this report.

## Implications:

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

<b>Legal</b> None		
<b>Human Resources</b> None		
<b>Equality</b>		
1.	No Equality Implication	<input checked="" type="checkbox"/>
2.	Equality Implications identified and mitigated	<input type="checkbox"/>
3.	Equality Implication identified and risk remains	<input type="checkbox"/>

## Impact on Service Delivery:

The appointment of Council representatives onto the Outside Body indicated will ensure that the interests of Sefton residents are taken into account by the Body concerned.

## What consultations have taken place on the proposals and when?

The Overview and Scrutiny Committee (Health and Social Care) has been consulted on the Cheshire and Merseyside Vascular Service Review and has nominated the Councillors mentioned within this report to the Outside Body concerned.

The Head of Corporate Finance & ICT (FD1290/11) has been consulted and has no comments to make, since there are no financial consequences as a result of this report. The Head of Corporate Legal Services (LD 631/12) have been consulted and any comments have been incorporated into the report.

## Are there any other options available for consideration?

No

## Implementation Date for the Decision

Following the expiry of the "call-in" period for the Minutes of the Cabinet Meeting.

**Contact Officer:** Debbie Campbell, Overview & Scrutiny Officer  
**Tel:** 0151 934 2254  
**Email:** [debbie.campbell@sefton.gov.uk](mailto:debbie.campbell@sefton.gov.uk)

## **Background Papers:**

There are no background papers available for inspection.

### **1. Introduction/Background**

- 1.1 At a recent meeting of the Overview and Scrutiny Committee (Health and Social Care), the Committee was briefed on the progress made to date regarding a review of the Cheshire and Merseyside Vascular Services. As the proposals within the review represented a substantial variation in the provision of the service to Sefton residents, in addition to other areas of Merseyside and Cheshire, the NHS Merseyside Cluster was requesting the establishment of a joint Overview and Scrutiny Committee, to specifically discuss the vascular services proposals and recommendations which were summarised in the briefing paper submitted to the Committee.
- 1.2 The Overview and Scrutiny Committee (Health and Social Care) requested that the Chair and Spokespersons for the Committee (namely Councillors Griffiths, Hill and Webster), or in the event that they are unable to attend, nominations from their Political Groups, be nominated to the membership of the joint Overview and Scrutiny Committee.
- 1.3 A copy of the relevant Minute is attached to this report.

### **2. Matters for Consideration**

- 2.1 The Cabinet has delegated authority, as stated within the Council's Constitution, to appoint Council representatives to serve on Outside Bodies. The majority of the appointments are reviewed on an annual basis.
- 2.2 Formal approval to appoint Councillors Griffiths, Hill and Webster to the Joint Overview and Scrutiny Committee, established to scrutinise the Cheshire and Merseyside Vascular Service Review, is now sought.
- 2.3 The relevant Overview and Scrutiny Officer has been advised that once the Cheshire and Merseyside Vascular Service Review has been completed, this particular Joint Overview and Scrutiny Committee will cease to exist.

# Agenda Item 14

OVERVIEW AND SCRUTINY COMMITTEE (HEALTH AND SOCIAL CARE) - TUESDAY  
8TH NOVEMBER, 2011

## **46. CHESHIRE AND MERSEYSIDE VASCULAR SERVICES REVIEW**

The Committee considered a briefing paper, submitted via the NHS Merseyside Cluster, on the progress made in regard to the Cheshire and Merseyside Vascular Services Review; explaining plans for public consultation; and requesting a joint Overview and Scrutiny Committee to be formed, to include Liverpool, Knowsley and Sefton, to specifically discuss the vascular services proposals and recommendations which were summarised in the briefing and were fully explained in Annexe A to the briefing paper. A number of attachments with detailed information were included with the briefing paper,

This Committee was requested to discuss and note the proposals and to identify any further information it would wish to receive as part of the consultation.

The recommendations on the matter were summarised in key areas, as follows:-

- Two networks had been commissioned to cover Cheshire and Merseyside, with one arterial centre in each network. Proposed arterial sites were the Countess of Chester Hospital, and the Royal Liverpool Hospital;
- Cheshire and Merseyside PCT's had recommend that an Implementation Board, led by clinical commissioning groups, was convened as soon as possible, to oversee the process; and
- The development of networks to deliver vascular services would be considered by the NHS as a substantial variation on how current vascular services were delivered and therefore public and patient engagement should be based and compliant with Section 242 of the NHS Act 2006, in regard to planning provision of service; the proposals for change in the way those services were provided, and decisions to be made by the NHS organisations affecting the operation of services. In addition it would be compliant to Section 244, Section 7 of the Health and Social Care Act 2001.

Jackie Robinson, Head of Engagement and Involvement, NHS Knowsley, was in attendance and addressed the Committee on the matter.

RESOLVED: That

- (1) the progress made to date with regard to the Cheshire and Merseyside Vascular Services Review; together with the proposals for progressing the matter, be noted;
- (2) this Committee acknowledges that the proposals for vascular services represent a substantial variation in the provision of the service in Sefton, in addition to other areas of Merseyside and Cheshire; and
- (3) with regard to the proposal for the establishment of a joint Overview and Scrutiny Committee, comprised of Members from those local authorities affected by the proposed changes, the Chair and Spokespersons for this Committee, or in the

# Agenda Item 14

event that they are unable to attend, nominations from their Political Groups, be nominated to the membership of the joint Overview and Scrutiny Committee.

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